

White Lake

RECREATION ADVISORY BOARD BYLAWS

Article I

Name & Purpose:

Section 1. The name of this organization shall be the White Lake Recreation Advisory Board. The Advisory Board will offer insights, recommendations, and support to help the organization achieve its goals. This Committee was established by the Town Board of Commissioners in July 2025. The Advisory Board serves in an advisory capacity only and shall have no independent authority to obligate the Town, expend Town funds, or direct Town staff. The Advisory Board, and these ByLaws, are at all times subject to White Lake Code of Ordinances #2025-01 Chapter 35: Advisory Boards. In the event of a conflict between these ByLaws and the Town Code, the Code shall control.

Section 2. The purpose and scope of the activities of this Board shall be the following:

- To advocate for programs that promote recreation activities including biking, walking, and projects that provide safe and convenient recreational opportunities around White Lake.
- To seek grant opportunities and recommendations for the completion of a trail around the lake.
- To form a visible, vocal, and effective coalition of citizens to advocate for recreation on and around White Lake.
- To support bicycle and pedestrian-friendly legislation through the Great Trails State Coalition.
- To advocate for trails throughout White Lake, including signage highlighting the natural and cultural history of our town.
- To seek grant opportunities for projects and to collaborate with Town staff to complete grant applications.
- To promote livable communities and lifestyles by offering alternatives to motorized vehicle dependence.
- To represent the community and to reflect the desires of the residents of White Lake, in the event the Town acquires property for other recreation facilities.
- To identify possible public use/public access areas and open spaces, and opportunities for the Town to pursue public ownership.

Section 3. The duties of the Advisory Board are to represent the interests of residents and guests, to provide programs and proposed projects, to solicit input and ideas from

the public, to expand community-based recreational programs, to foster physical activity, and to support overall well-being.

Article II

Membership

Section 1. The Board shall be made up of a cross-section of White Lake property owners or others who demonstrate a desire to help and a strong commitment to the community. Effective July 8, 2025, membership of the White Lake Recreation Advisory Board shall consist of seven (7) members appointed by the Town Board of Commissioners.

Section 2. All members of this Board shall serve a two-year term, beginning July 8 and terminating June 30 of the second calendar year, or at the pleasure of the Board of Commissioners. Initial appointments to be on staggered terms pursuant to Town Code. Members serve at the will of the Board of Commissioners and may be removed for cause, including but not limited to violation of Town ethics policies, conflict of interest, misconduct, or neglect of duty.

Section 3. Any member who misses four (4) meetings in a calendar year shall become ineligible to continue serving on the Committee, at which time the Chairman of the Board shall notify the Town Board about the member's ineligibility. The Town Board will appoint a replacement member or may reappoint the member who has become ineligible due to extenuating circumstances. Any member may nullify one absence per calendar year by his or her attendance at one (1) subcommittee meeting or other appointed service on behalf of the Committee.

Article III

Meetings

Section 1. The regular meeting of the membership of the Committee shall be held at least quarterly, determined by the Board, at the White Lake Town Hall or other designated and advertised location deemed by the consensus of the Committee. All meetings shall comply with the North Carolina Open Meetings Law (N.C.G.S. Chapter 143, Article 33C) and Public Records Law (N.C.G.S. Chapter 132).

Section 2.

Meetings will be held in-person, and in-person attendance is encouraged. A virtual option will be offered to Board members unable to physically attend. The Board will allow remote quorum, participation, and voting.

Section 3. A majority of the appointed members of the Board shall constitute a quorum for the transaction of any business at any regular meeting of the Board. In the absence of a quorum at any regularly scheduled meeting, the members present shall function as a full subcommittee, electing an interim chair, if necessary. If the number of members present is 1/3 or greater of the full Board, the agenda for the meeting will be followed, and any recommendations of this full subcommittee shall be presented to the Board at the next regularly scheduled meeting. If the number present is less than 1/3, the members may, if they wish, vote to follow the agenda or postpone the agenda to the next regular meeting.

Section 4. Only the appointed members shall be entitled to vote at any meeting of the Board. However, the public is welcome and their input is invited.

Article IV

Officers

Section 1. The members of the Board shall elect from their membership the following offices at the July meeting (August Meeting in 2025):

A: Chairman

B: Vice-Chairman

C: Secretary

Section 2. The terms of office for all officers shall be one year, beginning at the first regular Advisory Board meeting of the year and terminating at the last regular Board meeting of the year, or until their successors are elected at the next regular meeting of the Board.

Section 3. Any officer may be re-elected for the same office.

Section 4. A vacancy in any office may be filled by the Board at any regular meeting. A new member must be presented to and voted on by the Board of Commissioners before actively serving.

Section 5. Duties

Chairman

The Chairman shall preside at all meetings of the Advisory Board and conduct all meetings of the Board. The Chairman shall appoint subcommittees as appropriate and deemed necessary by the Board, and notify the Board of such appointments.

Vice-Chairman

In the absence of the Chairman or in the event of his or her inability to act, the Vice-Chairman shall exercise all powers and duties of the Chairman.

Secretary

The secretary will keep minutes of meetings, create the agenda, and send the agenda to the Town Clerk, at least one week prior to the next meeting. Also, the secretary will type up recommendations of the Advisory Board and deliver to the Town Clerk for inclusion in the Town Board agenda packet at least one week prior to the next Town Board meeting,

which meetings are held on the second Tuesday of each month. The secretary shall also ensure that an annual written report of Advisory Board's activities and recommendations is prepared and submitted to the Town Clerk.

Article V

Amendments

Section 1. These bylaws may be amended by the two-thirds vote of the membership present and voting at any regular meeting of the Board after notice of such proposals for an amendment has been given to all members as provided in these bylaws. All such amendments shall be subject to approval by the Board of Commissioners.

Section 2. Notice of any proposed amendment shall be submitted in writing to all members of the Board not less than thirty (30) days before the meeting at which such amendments are to be considered.

Article VI

Rules of Procedure

Section 1. All meetings of the Board shall be conducted informally unless otherwise specified in these bylaws.

Section 2. Agenda items are to be determined by priorities as set by the full Board. All requests from the Board of Commissioners will be honored.

Article VII

Rights & Privileges

Section 1. No individual member shall possess any right, interest, or privilege that may be transferable by that member or which shall continue in any manner if the membership of such individual member ceases.

This, 14 day of October, 2025.

Advisory Board Chair

By: An Seiv

Mayor of White Lake

By: [Signature]