

**TOWN OF WHITE LAKE  
BOARD OF COMMISSIONERS  
AGENDA COMMUNIQUE  
January 9, 2024  
6:00 P.M.**

**To:** H. Goldston Womble, Jr., Mayor  
Town Board of Commissioners  
Sean D. Martin, Town Administrator

**From:** Patricia (Pat) Kennedy-Taylor, Town Clerk

**Re:** January 9, 2024, Agenda Items

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- **OPENING & CALL TO ORDER: 6:00 P.M.**
- **INVOCATION: Mayor H. Goldston Womble, Jr.**
- **PLEDGE OF ALLEGIANCE**
- **AGENDA ITEMS:**
  1. **Recognition of Commissioner Thomas E. Riel and Commissioner Timothy L. Clifton.**  
Reception to follow.
  2. **Approve Consent Agenda Items**  
The Board is requested to approve the Agenda Consent items as requested. (**Agenda Items 2A-2E**).

**ACTION:** Approve the agenda (to include the Supplemental Agenda if one is provided).

**A. Agenda adoption:**

- The Board shall consider the proposed agenda as presented. Board members may by majority vote add, subtract, or revise the order of items on the agenda. Once approved, the Board should follow the agenda as decided upon.

**B. Approval of minutes**

- December 12, 2023, Regular Meeting minutes.

**C. December Utility Release(s) (\$3,216.42)**

- December Utility Bill Releases are provided for the Board's consideration. All leak requests have been approved by the Public Works Director. November 2023 Utility Bill Releases (**\$3,216.42**) (**AGENDA ITEM #2C**).

**D. December Tax Release(s) (\$302.15)**

- Reductions, refunds, and releases of tax claims are matters to be decided by the Town's governing body. By NC Statute, tax releases are not to be left to the discretion of the Tax Collector. Once a tax bill has been computed, it can only be released by specific authorization of the governing body [NC General Statute 105-380, 105-381(b), and 105-373(a)(3)]. All releases have been approved by the Bladen County Tax Office and are in accordance with the guidelines of the General Statutes. December 2023 tax releases (**\$302.15**) (**AGENDA ITEM #2D**) are provided for the Board's consideration.

**E. December 2023 Statute of Limitations for Collection of Delinquent Utility Accounts (\$1,832.34)**

- Five utility accounts (2019) that have exceeded the NC Debt Setoff Program, a three year statute of limitations for collection and the four-year statute of limitations (N.C.G.S.25-2-725(1)) for collection (**\$1,832.34**) (**AGENDA ITEM #2E**) are provided for the Board's consideration.

**3. ADMINISTRATIVE MATTERS**

**A. White Lake "Lake" Water Management Project Update**

Dr. Diane Lauritsen, Ph.D., LIMNOSCIENCES has provided the most recent update of activities for the month of November 2023 (**AGENDA ITEM #3A**) for the Town of White Lake as information.

**B. Water AIA Project Update**

Sean Martin, Town Administrator, will present the project update. (**AGENDA ITEM #3B**)

**C. Request for Proposals – Legal Services**

Sean Marrtin, Town Administrator, will present the RFP for the provision of contract legal services as Town Attorney. (**AGENDA ITEM #3C**).

**ACTION:** Publish the RFP for Legal Services as presented.

**D. Town of White Lake FY 2024-2025 Calendar of Budget Activities**

Sean Martin, Town Administrator, will present the FY 24-25 Budget Calendar. (**AGENDA ITEM #3D**)

**ACTION:** Approve the FY24-25 Budget Calander as presented.

**E. Lumber River Council of Government Board of Directors Nominations**

The Board is requested to nominate a representative and an alternate to serve on the Lumber River Council of Governments Board of Directors. Previously Commissioner Blount has served as the representative for the Town.

**ACTION:** Nominate a representative and alternative as requested.

**F. Department Commissioner Nominations**

The Board is requested to nominate and appoint Commissioners to fill the role of Department Commissioner for each of the following Departments: Administration, Police, Fire, Streets, Water/Wastewater, Sanitation. As information, Commissioner Riel served as Water/Wastewater and Commissioner Clifton served as Sanitation.

**ACTION:** Appoint Department Commissioners as requested.

**4. PRESENTATION(S)**

**A. Storm Water Master Plan Presentation**

Amanda Hollingsworth, Project Manager with WithersRavenel, will present the project presentation to the Board and receive questions from the Board at the conclusion of the presentation. (**AGENDA ITEM #4A**)

**5. RESOLUTION(S)**

- A. RESOLUTION#2024-10** Authorizing the Town Administrator and Fire Chief disposition of certain personal property by sale or donation of a 1000-gallon SKID UNIT (tank/pump/reel) to Hickory Grove Fire Department to assist in the ability to respond and provide mutual aid for brush fires. **(AGENDA ITEM #5A).**

**ACTION:** Approve Resolution #2024-10 as presented.

- B. RESOLUTION#2024-11** Declaring that the Town of White Lake intends to request State loan and/or grant assistance for a study in a project described as the Lead Service Line Find and Replace Project Application. As part of this Resolution, the scope of work is outlined by WithersRavenel on the grant application process. The Town intends to apply for a \$2 Million "Find and Replace" grant. **(AGENDA ITEM #5B).**

**ACTION:** Approve Resolution #2024-11 as presented.

**6. OTHER BUSINESS/PREVIOUS AGENDA ITEMS**

**(Other Commissioners Business Not on the Agenda (Non-voting Items))**

**A. Departmental Briefings/Reports**

Department Heads will provide departmental updates at this time and answer any questions the Board may have. The following monthly reports are provided as information.

- Town Administrator's Report **(AGENDA ITEM #6A.1)**
- Tax Collector's Report **(AGENDA ITEM #6A.2)**
- Post Office Report **(AGENDA ITEM #6A.3)**
- Police Department Report **(AGENDA ITEM #6A.4)**
- Police Department Fuel Report **(AGENDA ITEM #6A.5)**
- Fire Department Fuel Report **(AGENDA ITEM #6A.6)**
- Public Works Department Fuel Report **(AGENDA ITEM #6A.7)**

- B.** As information, Town staff is expecting a proposal at the February 2024 Board of Commissioners Meeting from a hydrologist to continue the work proposed in the Preliminary Lake Management Plan. As part of the proposal, the work will include a ground water study to better understand the flow of water as it relates to White Lake.

- C.** Staff continues to work with Bladen County Building Inspections on three properties mentioned by Commissioner Blount at a previous Board meeting. The addresses for these properties are 7 Juniper St, 6844 HWY 701 N, and 30 E. Carolina Ave. Staff is going through the process of declaring these properties uninhabitable. An uninhabitable designation means that the property does not meet state or local standard for human habitation, which often results in legal implications and an immediate need for action.

- D.** The municipal complex will be closed on Monday, January 15, 2024, in observance of Martin Luther King, Jr. Day. In case of a water/sewer emergency, please dial 910-862-8141 (central communications), give your name, phone number and location of problem and the water/sewer on-call person will respond. The on-call person will be available in case of water/sewer emergencies.

**OPEN FORUM:** Three (3) minutes per citizen. Should state your name and address.

**MEETING ADJOURNED**