

**TOWN OF WHITE LAKE
BOARD OF COMMISSIONERS
AMENDED AGENDA COMMUNIQUE
March 12, 2024
7:00 P.M.**

To: H. Goldston Womble, Jr., Mayor
Town Board of Commissioners
Sean D. Martin, Town Administrator

From: Patricia (Pat) Kennedy-Taylor, Town Clerk

Re: March 12, 2024, Agenda Items

- **OPENING & CALL TO ORDER: 7:00 P.M.**
- **INVOCATION: Mayor H. Goldston Womble, Jr.**
- **PLEDGE OF ALLEGIANCE**
- **AGENDA ITEMS:**

1. Approve Consent Agenda Items

The Board is requested to approve the Consent Agenda items as requested. **(Agenda Items # 1A-1E).**

ACTION: Approve the agenda (to include the Supplemental Agenda if one is provided).

A. Agenda adoption:

The Board shall consider the proposed agenda as presented. Board members may by majority vote to add, subtract, or revise the order of items on the agenda. Once approved, the Board should follow the agenda as decided upon.

B. Approval of minutes

February 13, 2024, Regular Meeting minutes.

C. February Utility Release(s) (\$1,288.33)

February Utility Bill Releases are provided for the Board's consideration. All leak requests have been approved by the Public Works Director. February 2024 Utility Bill Releases **(\$1,288.33) (AGENDA ITEM #1C).**

D. February Tax Release(s) (\$35.20)

Reductions, refunds, and releases of tax claims are matters to be decided by the Town's governing body. By NC Statute, tax releases are not to be left to the discretion of the Tax Collector. Once a tax bill has been computed, it can only be released by specific authorization of the governing body [NC General Statute 105-380, 105-381(b), and 105-373(a)(3)]. All releases have been approved by the Bladen County Tax Office and are in accordance with the guidelines of the General Statutes. February 2024 tax releases **(\$35.20) (AGENDA ITEM #1D)** are provided for the Board's consideration.

E. February Tax Refund(s) (\$3,185.66)

Reductions, refunds, and releases of tax claims are matters to be decided by the Town's governing body. By NC Statute, tax releases are not to be left to the discretion of the Tax Collector. Once a tax bill has been computed, it can only be released by specific authorization of the governing body [NC General Statute 105-380, 105-381(b), and 105-373(a)(3)]. All releases have been approved by the Bladen County Tax Office and are in accordance with the guidelines of the General Statutes. February 2024 tax refund **(\$3,185.66) (AGENDA ITEM #1E)** are provided for the Board's consideration.

2. PRESENTATION(s)

- A.** Cathy Kinlaw would like to address the Town Board in reference to her son Robert (that made the White Lake documentary) made a new film "MY NAME IS MERLE" and it is on PBS this month. **(AGENDA ITEM #2A)**.

3. ADMINISTRATIVE MATTERS**A. PROJECT UPDATES:****1) White Lake "Lake" Water Management Project Update**

Dr. Diane Lauritsen, Ph.D., LIMNOSCIENCES has provided the most recent update of activities for the month of February 2024 **(AGENDA ITEM #3A.1)** for the Town of White Lake as information.

2) Water AIA Project Update

Sean Martin, Town Administrator, will present the project update. **(AGENDA ITEM #3A.2)**.

B. FISCAL YEAR 2022 PRESENTATION

Bryon Scott with Thompson, Price, Scott, Adams & Co., P.A. will present the FY 2022 **(AGENDA ITEM #3B)**.

ACTION: Accept FY 2022 as presented.

C. Stormwater Plan Presentation (AGENDA ITEM #3C).

ACTION: Adopt the Stormwater Plan as presented.

D. Finance Software MOU (AGENDA ITEM #3D).

ACTION: Approve the Finance Software MOU as presented.

E. Planning Board Members terms expired

At the Planning Board's February 15, 2024 meeting the Planning Board made a motion to make a recommendation to the Town Board to consider reappointing Hope Campbell, Jonathan Langston, and Sky Moore for another (3) year term. Each member expressed a desire to stay on the Planning Board. **(AGENDA ITEM #3E)**

ACTION: Approve the recommendation to reappoint Hope Campbell, Jonathan Langston, and Sky Moore for another (3) year term.

4. BUDGET ORDINANCE(s)**A. FY 2023-24 BUDGET ORDINANCE AMENDMENT #2024-01 ADMINISTRATION DEPARTMENT (\$582.00)**

The Finance Office is submitting Budget Ordinance Amendment #2024-01 (\$582.00) for the Board's consideration. Amendment to the General Fund's FY 23-24 operating budget is necessary to budget the unanticipated revenue due to the

reimbursement of an invoice from Whiteville Rental by Zmac Transport and the sale of miscellaneous office equipment on GovDeals. **(AGENDA ITEM #4A).**

ACTION: Approve Budget Ordinance Amendment #2024-01 as presented.

B. FY 2023-24 BUDGET ORDINANCE AMENDMENT #2024-02 FIRE DEPARTMENT (\$5,321.00)

The Finance Office is submitting Budget Ordinance Amendment #2024-02 (\$5,321.00) for the Board's consideration. Amendment to the General Fund's FY 23-24 operating budget is necessary to budget the unanticipated revenue due to the reimbursement of a lost pager, refund of coverage for the first responder vehicle suburban (BOA2024-30) and the sale of a set of turnout gear. **(AGENDA ITEM #4B)**

ACTION: Approve Budget Ordinance Amendment #2024-02 as presented.

C. FY 2023-24 BUDGET ORDINANCE AMENDMENT #2024-03 FIRE DEPARTMENT (\$34,005.00)

The Finance Office is submitting Budget Ordinance Amendment #2024-03 (\$34,005.00) for the Board's consideration. Amendment to the General Fund's FY 23-24 operating budget is necessary to budget revenues and expenses to receive funds from Bladen County Fire District, sale of the 1999 GMC Suburban on GovDeals and the transfer from Capital Reserves: 2023 Ford Super Duty first responder vehicle. **(AGENDA ITEM #4C)**

ACTION: Approve Budget Ordinance Amendment #2024-03 as presented.

D. FY 2023-24 BUDGET ORDINANCE AMENDMENT #2024-04 STREETS DEPARTMENT (\$3,766.00)

The Finance Office is submitting Budget Ordinance Amendment #2024-04 (3,766.00) for the Board's consideration. Amendment to the General Fund's FY 23-24 operating budget is necessary to budget the unanticipated revenues from the sale of two Zero Turn Mowers on GovDeals. **(AGENDA ITEM #4D)**

ACTION: Approve Budget Ordinance Amendment #2024-04 as presented.

E. FY 2023-24 BUDGET ORDINANCE AMENDMENT #2024-05 STREETS DEPARTMENT (\$13,692.00)

The Finance Office is submitting Budget Ordinance Amendment #2024-05 (\$13,692.00) for the Board's consideration. Amendment to the General Fund's FY 23-24 is necessary to budget the unanticipated expenses for WLMUT Ph 3 Grant Application, Christmas Decorations for the Water Tower, the replacement of speed bumps that were removed during WLSSI Ph 1 and the repainting of the Town's signs. **(AGENDA ITEM #4E)**

ACTION: Approve Budget Ordinance Amendment #2024-05 as presented.

F. FY 2023-24 BUDGET ORDINANCE #2024-06 AMENDMENT POLICE AND FIRE DEPARTMENTS (\$1,650.00)

The Finance Office is submitting Budget Ordinance Amendment #2024-06 (\$1,650.00) for the Board's consideration. Amendment to the General Fund's FY 23-24 is necessary to budget the unanticipated revenues due to the sale of a water tank, two light towers, on-third interest of a Mark lift in the Fire Department and a 1976 Dodge truck in the Police Department. **(AGENDA ITEM #4F)**

ACTION: Approve Budget Ordinance Amendment #2024-06 as presented.

G. FY 2023-24 BUDGET ORDINANCE AMENDMENT #2024-07 WATER AND WASTEWATER DEPARTMENTS (\$2,350.00)

The Finance Office is submitting Budget Ordinance Amendment #2024-07 (\$2,350.00) for the Board's consideration. Amendment to the Water/Wastewater Fund's FY 23-24 is necessary to budget the unanticipated revenues due to the sale of six generators, one trailer, one golf cart, and two-thirds interest of the lift on GovDeals. **(AGENDA ITEM #4G)**

ACTION: Approve Budget Ordinance Amendment #2024-07 as presented.

H. FY 2023-24 BUDGET ORDINANCE AMENDMENT #2024-08 POLICE DEPARTMENT (\$275.00)

The Finance Office is submitting Budget Ordinance Amendment #2024-08 (\$275.00) for the Board's consideration. Amendment to the General Fund is necessary to Budget the unanticipated revenues and expense due from the towing fees incurred after the police vehicle hit a deer and the reimbursement from Interlocal Risk Financing. **(AGENDA ITEM #4H)**

ACTION: Approve Budget Ordinance Amendment #2024-08 as presented.

I. FY 2023-24 BUDGET ORDINANCE AMENDMENT #2024-09 PUBLIC OFFICIALS (350.00)

The Finance Office is submitting Budget Ordinance Amendment #2024-09 (\$350.00) for the Board's consideration. Amendment to the General Fund is necessary to budget the unanticipated revenues resulting from cashing in 35,000 points earned from the First Bank credit card use. The points were used to offset the cost of the employee appreciation lunch. **(AGENDA ITEM #4I)**

ACTION: Approve Budget Ordinance Amendment #2024-09 as presented.

5. RESOLUTION(S)

- A. RESOLUTION#2024-13** Approve Eligible Use Policy for the Expenditure of American Rescue Plan Act 2021 Coronavirus State and Local Fiscal Recovery Funds by the Town of White Lake. **(AGENDA ITEM #5A).**

ACTION: Approve Resolution #2024-13 as presented.

- B. RESOLUTION#2024-14** Approve Policy for Conflict of Interest Policy Applicable to Contracts and Subawards of the Town of White Lake. **(AGENDA ITEM #5B).**

ACTION: Approve Resolution #2024-14 as presented.

- C. RESOLUTION#2024-15** Approve Policy for Nondiscrimination Policy to demonstrate compliance with the CSLFRF Award Terms and Conditions **(AGENDA ITEM #5C).**

ACTION: Approve Resolution #2024-15 as presented.

- D. RESOLUTION#2024-16** Approve Policy for Allowable Costs and Cost Principles for expenditures of American Rescue Plan Act Coronavirus State and Local Fiscal Recovery Funds by North Carolina Local Governments **(AGENDA ITEM #5D).**

ACTION: Approve Resolution #2024-16 as presented.

E. RESOLUTION#2024-17 Approve Eligible use Policy for the Expenditure of American Rescue Plan Act of 2021 Coronavirus State and Local Fiscal Recovery Funds by the Town of White Lake (**AGENDA ITEM #5E**).

ACTION: Approve Resolution #2024-17 as presented.

6. OTHER BUSINESS/PREVIOUS AGENDA ITEMS

(Other Commissioners Business Not on the Agenda (Non-voting Items))

A. Departmental Briefings/Reports

Department Heads will provide departmental updates at this time and answer any questions the Board may have. The following monthly reports are provided as information.

- Town Administrator’s Report (**AGENDA ITEM #6A.1**)
- Finance Report (**ITEM #6A.2**)
- Tax Collector’s Report (**AGENDA ITEM #6A.3**)
- Post Office Report (**AGENDA ITEM #6A.4**)
- Police Department Report (**AGENDA ITEM #6A.5**)
- Police Department Fuel Report (**AGENDA ITEM #6A.6**)
- Fire Department Fuel Report (**AGENDA ITEM #6A.7**)
- Public Works Department Fuel Report (**AGENDA ITEM #6A.8**)

OPEN FORUM: Three (3) minutes per citizen. Should state your name and address.

CLOSED SESSION: §143-318.11. (a) (6)

MEETING ADJOURNED to a Budget Retreat on Tuesday, March 26, 2024 at 5:30pm in the Town Hall Council Chambers.