

**TOWN OF WHITE LAKE  
BOARD OF COMMISSIONERS  
AGENDA COMMUNIQUE  
October 10, 2023  
7:00 P.M.**

**To:** H. Goldston Womble, Jr.,  
Town Board of Commissioners  
Sean Martin, Town Administrator

**From:** Pat Kennedy-Taylor, Town Clerk

**Re:** September 12, 2023 Agenda Items

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**OPENING & CALL TO ORDER: 7:00 P.M.**

**INVOCATION:** H. Goldston Womble, Jr.

**PLEDGE OF ALLEGIANCE**

**AGENDA ITEMS:**

**1. Approve Consent Agenda Items**

The Board is requested to approve the Agenda Consent items as presented. (**Agenda Items 1A through 1E**).

**ACTION:** Approve the consent agenda items 1A through 1E as presented.

**A. Agenda Adoption**

The Board shall consider the proposed agenda as presented. Board members by majority vote add, subtract, or revise the order of items in the agenda. Once approved, the Board should follow the agenda as decided upon.

**B. Approval of Minutes**

1. September 12, 2023 Regular Meeting minute and July 11, 2023 Closed Session minutes.

**C. September Utility Release(s) (\$901.80)**

September utility releases (**AGENDA ITEM #1.C**) (**\$901.80**) are submitted for the Board's consideration. All leak release requests have been approved by the Public Works Director.

**D. September Tax Release(s) (\$946.83)**

Reductions, refunds, and releases of tax claims are matters to be decided by the Town's governing body. By N.C. Statue, tax releases are not to be left to the discretion of the Tax Collector. Once a tax bill has been computed, it can only be released by specific authorization of the governing body [N.C. General Statue 105-380, 105-381(b), and 105-373(a)]. September tax releases (**\$946.83**) (**AGENDA ITEM #1.D**) are presented for the Board's consideration. All releases have been approved by the Bladen County Tax Administrator's office.

**E. September Tax Refund(s) (\$68.23)**

Reductions, refunds, and releases of tax claims are matters to be decided by the Town's governing body. By N.C. Statute, tax refunds are not to be left to the discretion of the Tax Collector. Once a tax bill has been computed it can only be released by specific authorization of the governing body [N.C. General Statute 105-380, 105-381(b), and 105-373(a)]. September tax refunds **(\$68.23) (AGENDA ITEM #1.E)** are presented for the Board's consideration. All refunds have been approved by the Bladen County Tax Administrator's office.

**2. ADMINISTRATIVE MATTERS**

**A. Project Update(s)**

**1. White Lake "Lake" Water Management Project Update**

Dr. Diane Lauritsen, Ph.D., LIMNOSCIENCES has provided her monthly report as information **(AGENDA ITEM #2A.1)**. The updates will be posted on the Town's website and the [www.whitelakewatch.com](http://www.whitelakewatch.com) website.

**2. White Lake Stormwater Master Plan Update**

Staff will present the project update **(AGENDA ITEM #2A.2)**.

**3. Water AIA Project Update**

Staff will present the project update **(AGENDA ITEM #2A.3)**.

**B. On-Call Professional Engineering and Related Services Master Agreement – Engineering Services, PA**

Staff will present the contract proposal from Engineering Services, PA to enter into a Master On-Call Service Agreement for a three-year period, with the option of two one-year extensions. Copies of the proposals are provided **(AGENDA ITEM #2B)**.

**ACTION:** Approve the On-Call Agreement as presented.

**C. On-Call Professional Engineering and Related Services Master Agreement – WithersRavenel, Inc.**

Staff will present the contract proposal from WithersRavenel, Inc. to enter into a Master On-Call Service Agreement for a three-year period, with the option of two one-year extensions. Copies of the proposals are provided **(AGENDA ITEM #2C)**.

**ACTION:** Approve the On-Call Agreement as presented.

**D. On-Call Professional Engineering and Related Services Master Agreement – McGill Associates, PA**

Staff will present the contract proposal from McGill Associates, PA to enter into a Master On-Call Service Agreement for a three-year period, with the option of two one-year extensions. Copies of the proposals are provided **(AGENDA ITEM #2D)**.

**ACTION:** Approve the On-Call Agreement as presented.

**E. Memorandum of Understanding between Creating Outdoor Recreation Economies (CORE) Project and the Town of White Lake, NC**

Staff is presenting an agreement between the Town of White Lake, Bladen County, and the North Carolina Department of Commerce to take part in the Creating Outdoor Recreation Economies Project to develop outdoor recreation economy strategy plans, asset development and other plan implementation services, and other CORE Project work products **(AGENDA ITEM #2E)**.

**ACTION:** Approve the MOU Agreement as presented.

**F. Agreement for Training and Uniform Reimbursement for Police Officer**

Staff is presenting an agreement designed to remain competitive with other agencies in the region in the recruitment of new police officers (**AGENDA ITEM #2F**).

**ACTION:** Approve the Personnel Agreement as presented.

**3. PRESENTATION(S)**

**A. Town of White Lake Streetscape Master Plan Presentation**

Brian Starkey, WithersRavenel Director of Parks and Recreation, will present the proposed Streetscape Master Plan.

**ACTION:** Approve the Streetscape Master Plan as presented.

**4. OTHER BUSINESS/PREVIOUS AGENDA ITEMS**

**A. Departmental Briefings/Reports**

The following departmental reports are provided as information.

- Town Administrator's Report (**AGENDA #4A.1**)
- Tax Collector's Report (**AGENDA ITEM #4A.2**)
- Post Office Report (**AGENDA ITEM #4A.3**)
- Police Department Report (**AGENDA ITEM #4A.4**)
- Police Department Fuel Report (**AGENDA ITEM #4A.5**)
- Fire Department Fuel Report (**AGENDA ITEM #4A.6**)
- Public Works Department Fuel Report (**AGENDA ITEM #4A.7**)

**OPEN FORUM:** Three (3) minutes per citizen. Should state name and address.

**CLOSED SESSION:** NCGS § 143-318.11(a)(5)

**MEETING ADJOURNED**