

**TOWN OF WHITE LAKE
BOARD OF COMMISSIONERS
AGENDA COMMUNIQUE
June 14, 2024
7:00 P.M.**

To: H. Goldston Womble, Jr., Mayor
Town Board of Commissioners
Sean Martin, Town Administrator

From: Pat Kennedy-Taylor, Town Clerk

Re: June 11, 2024 Agenda Items

- **OPENING & CALL TO ORDER:** 7:00 P.M.
- **INVOCATION:** Mayor H. Goldston Womble, Jr.
- **PLEDGE OF ALLEGIANCE**

AGENDA ITEMS:

1. Approve Consent Agenda Items

The Board is requested to approve the Agenda Consent items as presented. Items 1A through 1E.

ACTION: Approve the consent agenda items 1A through 1E as presented.

A. Agenda Adoption

- The Board shall consider the proposed agenda (to include the Supplemental Agenda, if one if provided) as presented. Board members may by majority vote add, subtract, or revise the order of items in the agenda. Once approved, the Board should follow the agenda as decided upon.

B. Approval of Minutes

1. May 14, 2022 Regular Meeting minutes.
2. May 14, 2022 Closed Session Meeting minutes.

C. May Utility Release(s) (\$2,509.13)

- May utility releases (**AGENDA ITEM #1.C) (\$2,509.13)** are submitted for the Board's consideration. All leak release requests have been approved by the Public Works Director.

D. May Tax Release(s) (\$202.51)

- Reductions, refunds, and releases of tax claims are matters to be decided by the Town's governing body. By NC Statute, tax releases are not to be left to the discretion of the Tax Collector. Once a tax bill has been computed, it can only be released by specific authorization of the governing body [NC General Statute 105-380, 105-381(b), and 105-373(a) (3)]. May tax releases (**\$200.51) (AGENDA ITEM #1.D)** are presented for the Board's consideration. All releases have been approved by the Bladen County Tax Administrator's office.

E. May Tax Refunds(s) (\$203.02)

- Reductions, refunds, and releases of tax claims are matters to be decided by the Town's governing body. By NC Statute, tax refunds are not to be left to the discretion of the Tax Collector. Once a tax bill has been computed, it can only be released by specific authorization of the governing body [NC General Statute 105-380, 105-381(b), and 105-373(a)(3)]. All refunds have been approved by the Bladen County Tax Office and are in accordance with the guidelines of the General Statutes. May tax refund(s) **(\$203.02) (AGENDA ITEM #1.E)** are provided for the Board's consideration.

2. PRESENTATION(S)

A. White Lake Friends, Inc.

- Alice Warren has requested to appear on the agenda to give the Board a presentation on the goals and project ideas of "White Lake Friends, Inc."

3. PUBLIC HEARING(S)

It is required that citizens desiring to speak at tonight's public hearing(s) must sign up prior to the 7:00 p.m. meeting start.

A. Proposed FY Year 2024–25 Budget

North Carolina General Statute 159-11(b), 159-12, and 159-13(a) requires that the Budget Officer submit a proposed budget and budget message to the governing body by June of each year, that no earlier than ten (10) days after the day the proposed budget is presented to the board and no later than July 1, the governing body must adopt the annual budget ordinance and a public hearing must be held at which time any persons wishing to be heard on the preliminary budget may appear before the board. The proposed budget was presented to the Budget Committee on May 24, 2024 and a public hearing is scheduled tonight June 11, 2024 for comments from the public. The Town Administrator (in absence of the Town Clerk) has certified **(ITEM #3.1)** that notice of a public hearing **(ITEM #3.2)** was duly advertised in a newspaper with general circulation and online.

Hearing Procedures:

- **Open the hearing**
- **Solicit relevant public comments and information; and**
- **Close the hearing after receiving or not receiving any public comments.**

4 . ADMINISTRATIVE MATTERS

A. Project Update(s)

1. White Lake "Lake" Water Management Project Update

Dr. Diane Lauritsen, Ph.D., LIMNOSCIENCES report

2. White Lake Water AIA Project Update – DEQ Grant Award Amount - (\$240,500)

Deepthi Kaylanam, PE with WithersRavenel has provided an update to the Board for the project progress for the month of May 2024 and the project timeline for the month of June 2024. Town Administrator Sean Martin will present the project update **(ITEM #4A.2)**

3. Lumber River Council of Government Strategic Plan Project Update

Town Administrator Sean Martin will give the Board an update on the planning discussion to develop a strategic plan for the Board of Commissioners.

5. RESOLUTION(S)/ORDINANCE(S)

A. Budget Ordinance No. 2024-17 to Adopt 2024-2025 Fiscal Year Budget

In accordance with the Budget Calendar adopted at the January 16, 2024 meeting, Staff has presented its proposed budget for the Board's review and consideration. The initial presentation of the FY 24-25 Budget was made at the April 30, 2024 Adjourned Meeting. Since that time, there has been no request for additional information from the Board. As is required by statute, the Board conducted the required public hearing earlier in the meeting. The Board may adopt the budget at any time after the Public Hearing, but no later than June 30th. The Board is requested to adopt the FY 2024-25 Budget Ordinance **(ITEM #5A)**

ACTION: Approve Budget Ordinance Amendment No. 2024-17 as presented.

B. Budget Ordinance Amendment No. 2024-17 (Street Department) (\$4,850.00)

Budget Amendment No. 2024-17 for (\$4,850.00) **(AGENDA ITEM #5B)** is necessary to budget the unanticipated revenues due to a Gov Deals sale of the 1195 Chevrolet Dump Truck (asset #00299) in the Streets Department.

ACTION: Approve Budget Ordinance Amendment No. 2024-17 as presented.

C. Budget Ordinance Amendment No. 2024-18 (Administration/Fire Department) (\$385.00)

Budget Amendment No. 2024-18 for (\$385.00) **(AGENDA ITEM #5C)** is necessary to budget the unanticipated revenues due to the reimbursement of an invoice from the NC Associate of Municipal Clerks for a duplicate invoice and an OSFM payment for the Fire Department's service dedicated to protection of State property.

ACTION: Approve Budget Ordinance Amendment No. 2024-18 as presented.

D. Budget Ordinance Amendment No. 2024-19 (Police Department) (\$14,930.00)

Budget Amendment No. 2024-19 for (\$14,930.00) **(AGENDA ITEM #5D)** is necessary to budget the unanticipated interest income. This surplus was used to pay off the remaining balance owed to First Bank on the 202 Ford Explorer in the Police Department.

ACTION: Approve Budget Ordinance Amendment No. 2024-19 as presented.

E. Budget Ordinance Amendment No. 2024-20 (Police Department) (\$66,350.00)

Budget Amendment No. 2024-20 for (\$66,350.00) **(AGENDA ITEM #5E)** is necessary to decrease the proceeds budgeted in Fiscal Year 2023-2024. The vehicle was ordered, but will not be delivered before June 30, 2024.

ACTION: Approve Budget Ordinance Amendment No. 2024-20 as presented.

F. Budget Ordinance Amendment No. 2024-21 (Fire Department) (\$1,500.00)

Budget Amendment No. 2024-21 for (\$1,500.00) **(AGENDA ITEM #5F)** is necessary to decrease the revenue and associated expenditures for the participation in the NC Forestry Service Volunteer Grant Program that was budgeted in Fiscal year 2023-2024. The Fire Department did not receive the grant, and did not purchase the requested equipment.

ACTION: Approve Budget Ordinance Amendment No. 2024-21 as presented.

G. Budget Ordinance Amendment No. 2024-22 (Water Department) (\$3,788.00)

Budget Amendment No. 2024-22 for (\$3,788.00) **(AGENDA ITEM #5G)** is necessary to increase the revenues and increase expenditures for the purchase of two water meters for a utility customer. The utility customer will reimburse the town for cost including freight charges and sales tax.

ACTION: Approve Budget Ordinance Amendment No. 2024-22 as presented.

H. Budget Ordinance Amendment No. 2024-23 (Water Department) (\$30,826.00)

Budget Amendment No. 2024-23 for (\$30,826.00) **(AGENDA ITEM #5H)** is necessary to increase the revenues for unanticipated interest income received. This surplus interest was used to construct a shelter attached to a Public Works building, a 24x72 pole barn (including wiring and concrete/split with Water, Wastewater, and Fire), tools for water sampling, and a handheld meter reader.

ACTION: Approve Budget Ordinance Amendment No. 2024-23 as presented.

I. Budget Ordinance Amendment No. 2024-24 (Wastewater Department) (\$46,500.00)

Budget Amendment No. 2024-24 for (\$46,500.00) **(AGENDA ITEM #5I)** is necessary to increase interest income, and to reallocate maintenance and repairs for lift stations. These expenditures include the construction of a shelter attached to a Public Works building, a 24x72 pole barn (including wiring and concrete/split with Water, Wastewater, and Fire), tools for water sampling, a handheld meter reader, and a new Dir-Prime pump with attachments.

ACTION: Approve Budget Ordinance Amendment No. 2024-24 as presented.

6. OTHER BUSINESS/PREVIOUS AGENDA ITEMS

A. Departmental Briefings/Reports

The following departmental reports are provided as information:

- Town Administrator's Report **(AGENDA ITEM #6A.1)**
- Finance Report **(AGENDA ITEM #6A.2)**
- Tax Collector's Report **(AGENDA ITEM #6A.3)**
- Post Office Report **(AGENDA ITEM #6A.4)**
- Police Department Report **(AGENDA ITEM #6A.5)**
- Police Department Fuel Report **(AGENDA ITEM #6A.6)**
- Fire Department Fuel Report **(AGENDA ITEM #6A.7)**
- Public Works Department Fuel Report **(AGENDA ITEM #6A.8)**

B. July 4th Holiday Schedule

The Municipal Complex will be closed on Thursday, July 4th, 2024 in observance of Independence Day. The public works on-call person will be available in case of water/sewer emergencies. **(ITEM #6.B)**

C. July 4th Fireworks

The July 4th Fireworks will be on Thursday, July 4th, 2024 at The Grand Regal at Goldston's Beach when the sun sets.

D. Bladen Community College Ribbon Cutting Invitation

The Board of Commissioners is invited to attend a ribbon cutting at Bladen Community College on June 20, 2024 at 11A.M. for the Col. George Resseguie Building. **(ITEM #6.D)**

E. State Inspection Results – White Lake Sewer Sanitary System

On May 7th, 2024 the State conducted a routine inspection of the sewer sanitary system, and found the system to be in excellent condition and well maintained. **(ITEM #6.E)**

F. Grant Awarded to White Lake Fire Department, Inc. (\$24,015.00)

The Office of the State Fire Marshall has awarded the White Lake Fire Department \$24,015.00 for new equipment. This grant requires a 50/50 match, and as information is included in the Fiscal Year 2024-2025 Budget Ordinance. The White Lake Fire Department has received a total of \$294,659.15 from the Volunteer Fire Department Fund since the program began in 1988. **(ITEM #6.F)**

G. White Lake Police Department Lexipol Gold Award

As information to the Board, Lexipol has awarded the White Lake Police Department a gold award in recognition of the department's excellence in law enforcement policy management for the year 2023. **(ITEM#6.G)**

OPEN FORUM: Three (3) minutes per citizen. Should state name and address.

CLOSED SESSION: NCGS 143-318.11(a)(6)

MEETING ADJOURNED