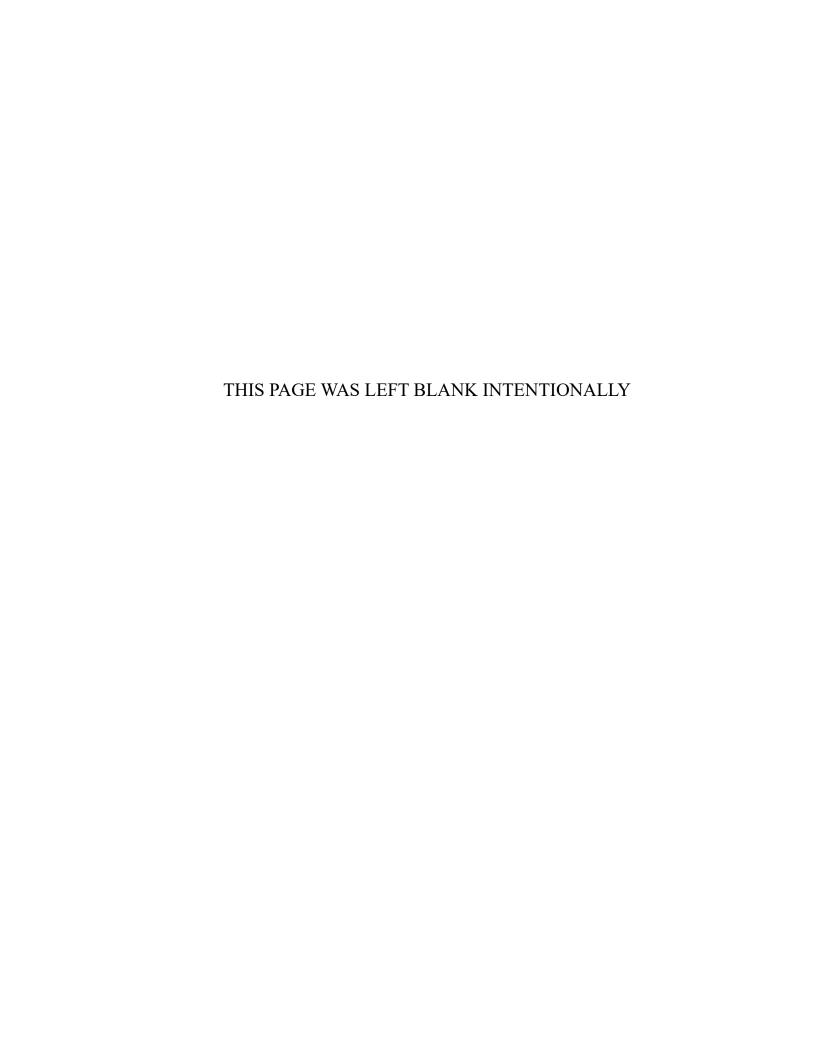


BOARD OF COMMISSIONERS ADJOURNED MEETING THURSDAY, APRIL 3, 2025 5:30PM



TOWN OF WHITE LAKE BOARD OF COMMISSIONERS ADJOURNED MEETING AGENDA COMMUNIQUE APRIL 3, 2025 5:30 P.M.

To: Goldston Womble, Jr., Mayor Town Board of Commissioners Sean Martin, Town Administrator

From: Tina Merritt-Smith, Town Clerk

Re: April 3, 2025, Agenda Items

OPENING & CALL TO ORDER: 5:30 P.M.

• **INVOCATION:** Mayor H. Goldston Womble, Jr.

• PLEDGE OF ALLEGIANCE

AGENDA ITEMS

1. FISCAL YEAR 2025-2026 BUDGET WORKSHOP PRESENTATION, Sean Martin

- Financials
- Cash Balances & Capital Reserves
- Fund Balance
- Debt Service
- Projects
- 2025-2026 Town-Wide Changes
- Department Needs
- Surplus

2. OTHER BUSINESS/PREVIOUS AGENDA ITEMS

MEETING ADJOURNED

TOWN OF WHITE LAKE

2025-2026 BUDGET RETREAT

5:30PM APRIL 3rd, 2025



WHAT ARE WE GOING TO COVER?

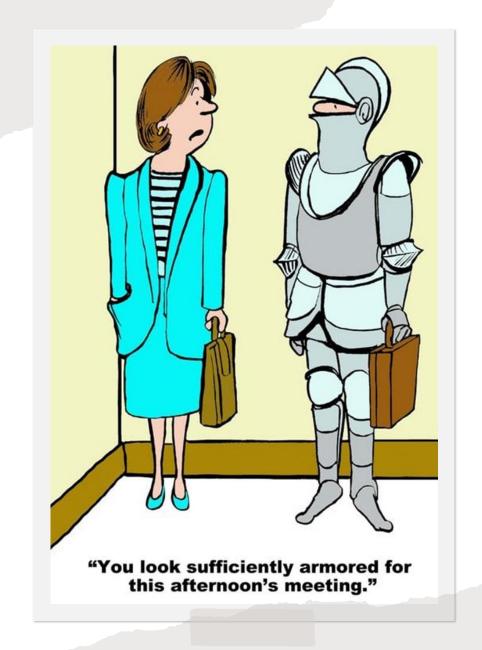
- 1. WHERE DOES OUR MONEY COME FROM AND WHERE DOES IT GO?

 PRIOR YEAR VISUALS
- 2. CURRENT CASH BALANCES & "CAPITAL RESERVES"
- 3. WHAT IS FUND BALANCE?

 FUND BALANCE POLICY
- 4. DEBT SERVICE
- 5. PROJECTS

WHAT HAVE WE DONE?
WHAT ARE WE DOING?
WHAT ARE WE WANTING TO DO?

- **6. 2025-2026 TOWN-WIDE CHANGES**
- 7. DEPARTMENT NEEDS
- 8. SURPLUS- WHAT IS IT? AND WHAT CAN WE DO WITH IT?



WHERE DOES OUR MONEY COME FROM....

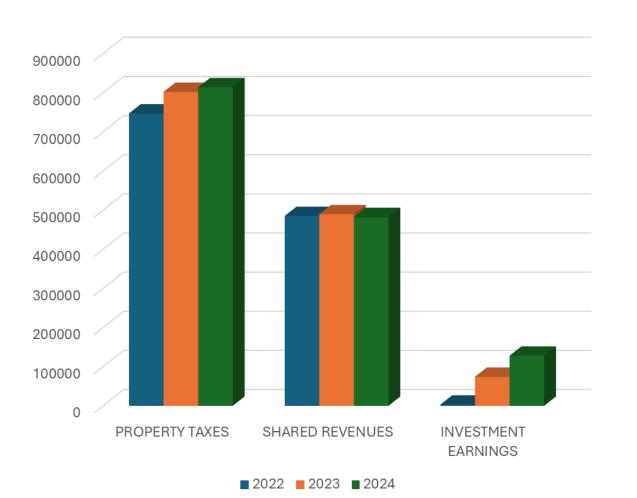
AND..

.. WHERE DOES IT GO?



WHERE DOES GENERAL FUND REVENUE COME FROM?

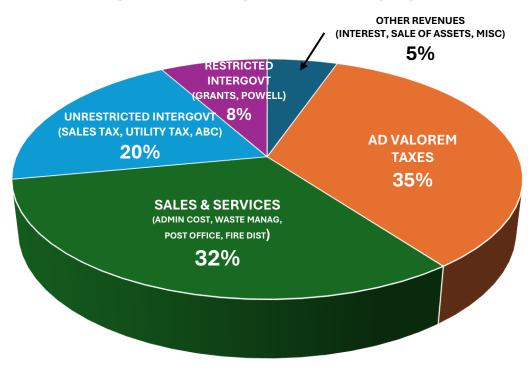
MAJOR GENERAL FUND REVENUE SOURCES



MAJOR REVENUE SOURCES	2022	CHANGE (\$/%)	2023	CHANGE (\$/%)	2024
PROPERTY TAXES	\$747,260	+ \$55,062 +7.37%	\$802,322	+ \$11,724 +1.46%	\$814,046
SHARED REVENUES	\$485,234	\$4,426 + 0.91%	\$489,660	(\$7,250) (1.48%)	\$482,410
INVESTMENT EARNINGS	\$3,125	\$71,100 +2275.20%	\$74,225	+\$53,865 +72.57%	\$128,090

WHAT DOES GENERAL FUND PAY FOR?

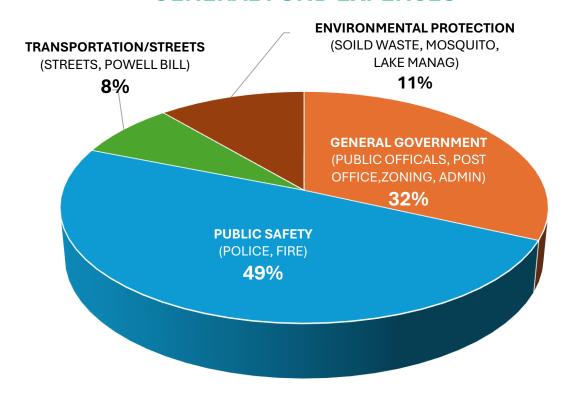
FY 2023-2024 GENERAL FUND REVENUES





- SALES & SERVICES
- RESTRICTED INTERGOVT
- AD VALOREM TAXES
- UNRESTRICTED INTERGOVT

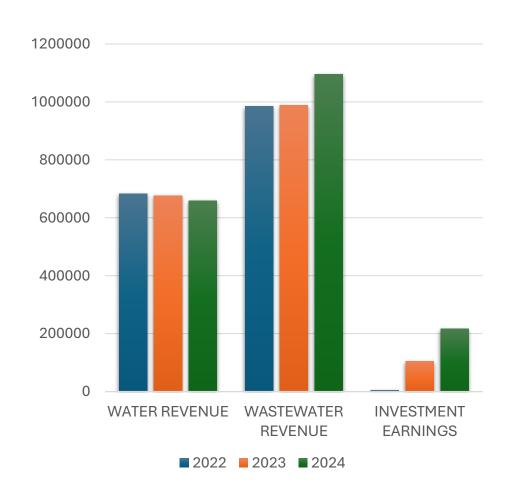
FY 2023-2024 GENERAL FUND EXPENSES



- GENERAL GOVERNMENT
- TRANSPORTATION/STREETS
- PUBLIC SAFETY
- ENVIRONMENTAL PROTECTION

WHERE DOES UTILITY FUND REVENUE COME FROM?

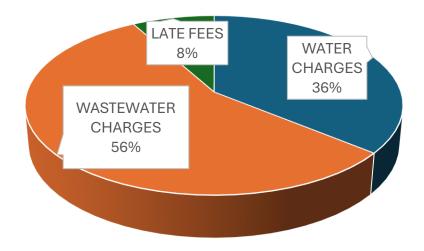
MAJOR UTILITY FUND REVENUE SOURCES



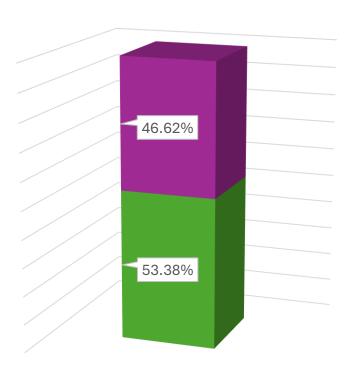
MAJOR REVENUE SOURCES	2022	CHANGE (\$/%)	2023	CHANGE (\$/%)	2024
WATER REVENUE	\$683,230	(\$6,373) (0.93%)	\$676,857	+ \$17,916 +2.65%	\$658,941
WASTEWATER REVENUE	\$985,212	+\$3,475 + 0.35%	\$988,687	+\$107,994 +10.92%	\$1,096,681
INVESTMENT EARNINGS	\$5,039	+\$99,528 +1975.15%	\$104,567	+\$112,248 +107.35%%	\$216,815

WHAT DOES UTILITY FUND PAY FOR?

2023-2024 UTILITY FUND REVENUES



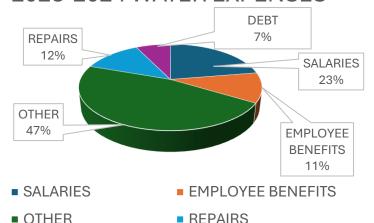
- WATER CHARGES
- WASTEWATER CHARGES
- LATE FEES





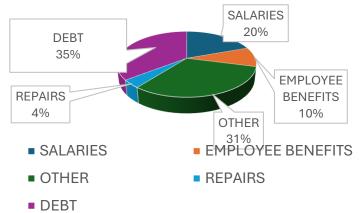
■ WATER ■ WASTEWATER

2023-2024 WATER EXPENSES



2023-2024 WASTEWATER EXPENSES

DEBT



CURRENT CASH BALANCES

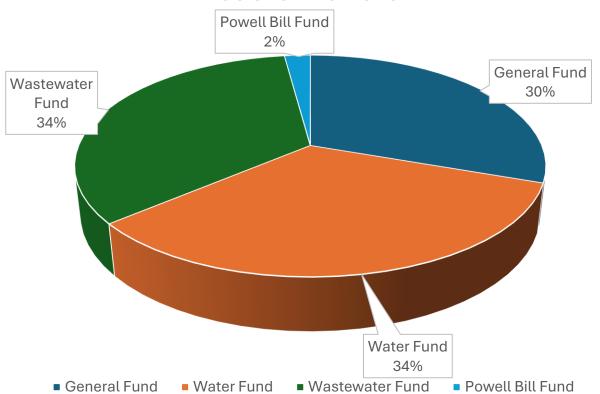
CASH BALANCES AS OF 02/28/2025

FIRST BANK CONSOLIDATED	\$643,693.08
NCCMT (INCLUDES CAPITAL RESERVES)	\$6,857,368.87
CASH ON HAND	\$3,094.96



"CAPITAL RESERVES" TOWN "EARMARKED" FUNDS

Total Unappropriated & "Capital Reserves" as of 02/28/2025

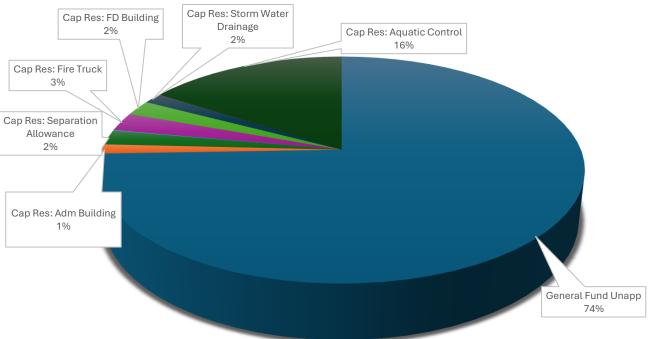


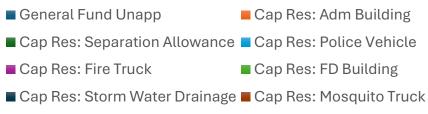


"CAPITAL RESERVES" **GENERAL FUND**

	ENDING BALANCI			
General Fund	\$	1,549,008.57		
Cap Res: Adm Building	\$	27,994.90		
Cap Res: Separation Allowance	\$	43,657.80		
Cap Res: Police Vehicle	\$	2,001.20		
Cap Res: Fire Truck	\$	54,490.37		
Cap Res: FD Building	\$	45,242.21		
Cap Res: Storm Water Drainage	\$	30,678.48		
Cap Res: Walking Trail	\$	14.11		
Cap Res: Mulch Landfill	\$	-		
Cap Res: Mosquito Truck	\$	577.96		
Cap Res: Aquatic Control **	\$	327,440.00		
GENERAL FUND TOTALS	\$	2,081,105.60		

GENERAL FUND CAPITAL RESERVES AS OF 02/28/2025





■ Cap Res: Aquatic Control

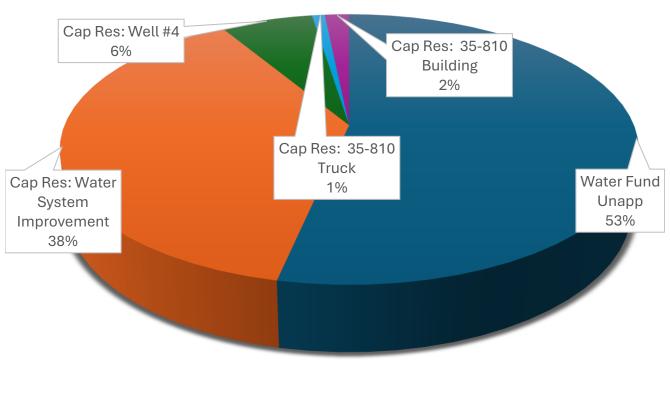
^{**}Contributions to Aquatic Control from Lake Management Fees collected are Restricted for Aquatic Control purposes only.

^{*}BALANCE AS OF 02/28/2025 REMAIN UNAUDITED AND PEND BUDGET AMENDMENTS

"CAPITAL RESERVES" UTILITY FUND WATER

WATER FUND TOTALS	\$ 2,296,818.55
Cap Res: 35-810 Building	\$ 37,000.00
Cap Res: 35-810 Truck	\$ 19,503.49
Cap Res: Well #4	\$ 141,636.11
Cap Res: Water System Improvement	\$ 873,310.34
Water Fund	\$ 1,225,368.61

CAPITAL RESERVES WATER FUND AS OF 02/28/2025



■ Cap Res: Water System Improvement

Cap Res: 35-810 Truck

■ Water Fund Unapp

■ Cap Res: 35-810 Building

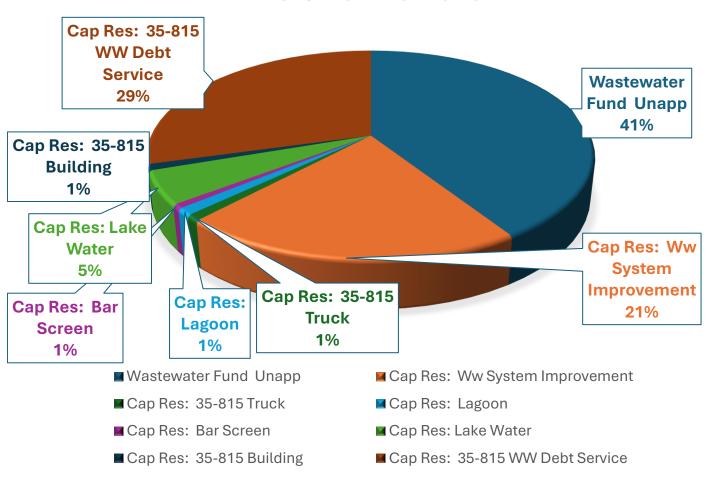
■ Cap Res: Well #4

"CAPITAL RESERVES"

UTILITY FUND WASTEWATER

Wastewater Fund	\$ 954,441.59
Cap Res: Ww System Improvement	\$ 492,596.60
Cap Res: 35-815 Truck	\$ 21,001.57
Cap Res: Lagoon	\$ 25,000.00
Cap Res: Bar Screen	\$ 15,000.00
Cap Res: Lake Water	\$ 119,537.00
Cap Res: 35-815 Building	\$ 22,000.00
Cap Res: 35-815 WW Debt Service	\$ 684,628.00
WASTEWATER FUND TOTALS	\$ 2,334,204.76

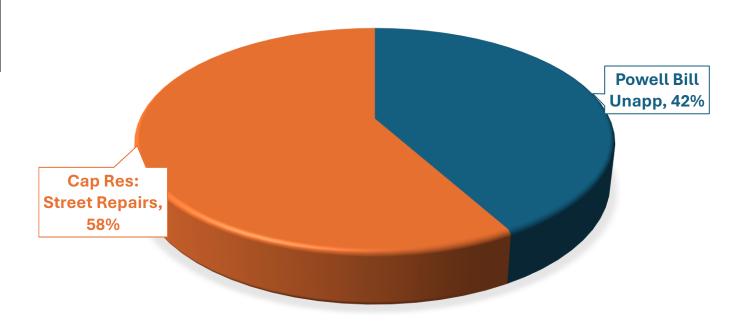
CAPITAL RESERVES WASTEWATER AS OF 02/28/2025



"CAPITAL RESERVES" POWELL BILL FUND

CAPITAL RESERVES POWELL BILL FUND AS OF 02/28/2025

Powell Bill		60,948.25
Cap Res: Street Repairs	\$	84,291.72
NCCMT - 0294 TOTALS	\$	145,239.97



WHAT IS FUND BALANCE?

"In governmental accounting, **Fund Balance** is the difference between assets and liabilities resulting in an accumulated surplus or a deficit over the "life of the town".

Ref: Taking the Mystery out of Fund Balance, by Katherine Heck

Fund Balance is often used to measure the over-all financial health of a Town.

Calculated at end of Fiscal Year.

What Can Fund Balance Used For?

Emergencies

Unforeseen Events

Unexpected Opportunities

Avoid Short Term Borrowing (1 Time Cost Items)

What Should Fund Balance Not Be Used For?

Reoccurring Revenue Source for Ongoing Expenses Hiding Deficits

Unnecessary Accumulation

	GOVERNME	NTAL FUND BA	LANCE	
Designation	Description	06/30/2023	Change (\$)	06/30/2024
Restricted	Stabilization by Statue	\$222,922	+\$76,973	\$299,895
	Streets	\$124,839	(\$14,400)	\$110,439
	Administration	\$22,995	(\$11,508)	\$11,487
Committed				
	Capital Projects	\$710,715	+\$48,604	\$759,319
Unassigned		\$1,155,967	+\$113,942	\$1,269,909
TOTAL		\$2,237,438	+\$214,471	\$2,451,909

WATER & SEWER FUND NET POSITION									
<u>Designation</u>	06/30/2023	Change (\$)	06/30/2024						
Net Investment in Capital Assets	\$3,895,268	(\$55,834)	\$3,839,434						
Unassigned	\$3,929,187	+662,157	\$4,591,344						
TOTAL	<u>\$7,824,455</u>	+\$606,323	\$8,430,778						

FUND BALANCE POLICY

Myth: The "State" requires that local governments have 8% fund balance available in the general fund, meaning they must have a fund balance available equal to an amount that is at least 8% of expenditures.

Fact: There is No Statute that requires an 8% (or any specific level) of fund balance available.

Should Outline:

- 1. Use of Fund Balance
- 2. What happens if/when Town falls below government policy threshold
- 3. A solid plan to replenish it.

Often Called the "Rainy Day Fund"

Normally expressed as a Percentage of Annual Budget.



Using FY 2023-2024 Budget as an example :

30% Fund Balance Threshold Est. \$1,353,920 GF: \$720,172

50% Fund Balance Threshold Est. \$2,256,534 GF: \$1,200,287

70% Fund Balance Threshold Est. \$3,159,178 GF: \$1,680,402



UTILITY: \$633,748

UTILITY: \$1,056,247

UTILITY: \$1,478,746

DEBT SERVICE

DESCRIPTION	INTEREST RATE	PRINCIPAL BALANCE 03/31/2025		FY 24 / 25		FY 25 / 26		FY 26 / 27		FY 27/28	FINAL PAYMENT
GENERAL FUND (10)											
Administration Department											
	0.00%	\$ -	\$	-	\$	-	\$	-	\$	-	
Totals for Administration			\$	-	\$	-	\$	-	;	\$ -	
Police Department											
2 Police Trucks	5.50%	139,300.00					\$	31,929.50	\$	31,929.50	2030/2031
Totals for Police Department			\$	-	\$	-	\$	31,929.50	\$	31,929.50	
Fire Department											
2015 e-One Pumper Fire Truck	2.75%	33,118.67	\$	26,141.29	\$	26,141.29	\$	-	\$	-	04/02/2026
New Fire Truck L9360 HP Cummings	0.00%								\$	56,000.00	2038/2039
Totals for Fire Department			\$	26,141.29	\$	26,141.29	\$	-	;	\$ -	
TOTALS FOR GENERAL FUND (10)			\$	26,141.29	\$	26,141.29	\$	31,929.50	\$	31,929.50	
WATER / WASTEWATER FUND (35)											
Water Department											
Water Tank	4.29%	95,412.04	\$	34,570.97	\$	34,570.97	\$	34,570.97	\$	34,570.97	12/18/2028
(1/2) 3 PW Trucks	4.46%	20,922.18		22,043.42		22,043.42		-		-	10/25/2025
Totals for Water Department			\$	56,614.39	\$	56,614.39	\$	34,570.97	\$	34,570.97	
Wastewater Department											
Sanitary Sewer Improvements - Phase I	1.82%	1,814,685.40	\$	139,773.48	\$	137,830.70	\$	135,887.92	\$	133,945.14	05/01/2041
cama, cono improvemente i maco.	1.02 /0						ተ	178,658.12	\$	156,279.77	05/01/2043
Sanitary Sewer Improvements - Phase II	1.13%	2,514,664.25	\$	160,766.45	\$	180,351.64	\$	170,000.12	~		00.01.20.0
,		2,514,664.25 20,922.18	\$	160,766.45 22,043.42	\$	180,351.64 22,043.42	Ф	-	Ψ	-	10/25/2025
Sanitary Sewer Improvements - Phase II	1.13%		\$ \$, , , , , ,	·	•	·	314,546.04		290,224.91	
Sanitary Sewer Improvements - Phase II (1/2) 3 PW Trucks	1.13%		·	22,043.42	\$	22,043.42	\$	-	\$		

POLICE TRUCKS (2)

ESTIMATED ON 5.5% 5 YEAR LOAN FB, IF TOWN APPROVES PURCHASE IN 2025-2026. LETTER OF INTENT ALREADY SUMBITTED FOR TWO TRUCKS.

NEW FIRE TRUCK(1)

ESTIMATED PURCHASE OF NEW FIRE TRUCK PROJECTED LOAN ON \$560,000, 10 YEAR 0% FINANCING FC, TAKES TWO YEARS TO BUILD ESTIMATED DATE OF LOAN FIRST PMT 2027/2028



PROJECTS

WHAT HAVE WE DONE?





WHAT ARE WE DOING?

WHAT ARE WE WANTING TO DO?

COMPLETED PROJECTS

STORMWATER MASTER PLAN

STREETSCAPE MASTER PLAN

SITE STUDY (FIRE/POLICE)

LAKE STRATEGIC MANAGEMENT PLAN

WASTEWATER ASSET AND INVENTORY STUDY

OUTDOOR RECREATION ECONOMY PLAN



CURRENT PROJECTS



PAYROLL STUDY/PERSONNEL POLICY REWRITE

WATER ASSET INVENTORY STUDY

STORMWATER ORDINACE

FUND BALANCE POLICY REWRITE

INTERNAL CONTROL POLICY REWRITE

TOWN LANDSCAPING PROJECT

MULTI-USE PATH EXPANSION

FUTURE PROJECTS

LAKE CLARITY AND QUALITY

SEWER IMPROVEMENT PROJECT PHASE III (\$4,881,776)

REHAB FIRE STATION/ CONSTRUCTION OF POLICE DEPT (\$7,819,700)

SPORTS COMPLEX (\$3,579,000)

PHASE II MULTI-USE PATH (\$1,080,491)

METER PROJECT (\$750,000)

PHASE I WATER IMPROVEMENTS (\$1,407,001)



2025-2026 CHANGES

CONVERSION OF FINANCE SOFTWARE FROM FMS TO BLACK MOUNTAIN (MAS GRANT)

TRANSFER TAX COLLECTIONS TO BLADEN COUNTY (EST 2.0% X TAX COLLECTED)

CONTRACT SERVICES FOR LOBBYIST (\$43,200)

ESTIMATED 11% INCREASE IN PROPERTY & LIABILITY INSURANCE

ESTIMATED 4.8% DECREASE IN WORKER'S COMPENSATION INSURANCE

ESTIMATED 7% INCREASE IN TOWN SPONSORED HEALTH INSURANCES

ESTIMATED 2.5% COLA, 2.5% MERIT FOR ALL ELIGIBLE EMPLOYEES









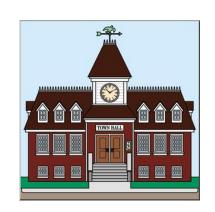




GENERAL FUND DEPARTMENT NEED\$



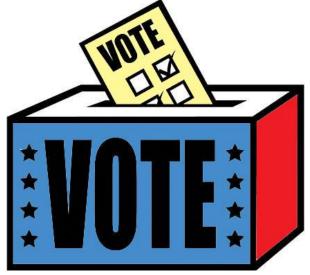












PUBLIC OFFICALS

HIGHLIGHTS

ELECTION YEAR! (\$3,500)

INCREASE EMPLOYEE APPRECIATION TO INCLUDE PLANNING BOARD (\$2,500)

TRAINING/EDUCATION(\$1,000)

MEETING MEALS(\$1,000)

TOWN ATTORNEY (\$6,000)

ADMINSTRATION

REQUEST HIGHLIGHTS

PART TIME ADMINISTRATION ASSISTANT (\$22,296)

TOWN HALL UPGRADES (WALLPAPER, CARPET PROFESSIONALLY CLEANED) (UNKNOWN)

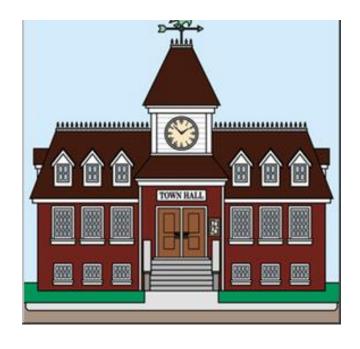
SERVER AND ROUTER UPGRADES (\$11,550)

TRAINING FOR CLERK CERTIFICATE (\$1,500)

EXTERIOR REPAIRS (STEPS, HANDICAP RAILINGS) (\$7,500)



"Are you sure that hitting it with a baseball bat will work?"





U.S. POST OFFICE MAIL OSchools

POST OFFICE

REQUEST HIGHLIGHTS

WINDOW REPAIR IN POST OFFICE LOBBY (\$10,000)

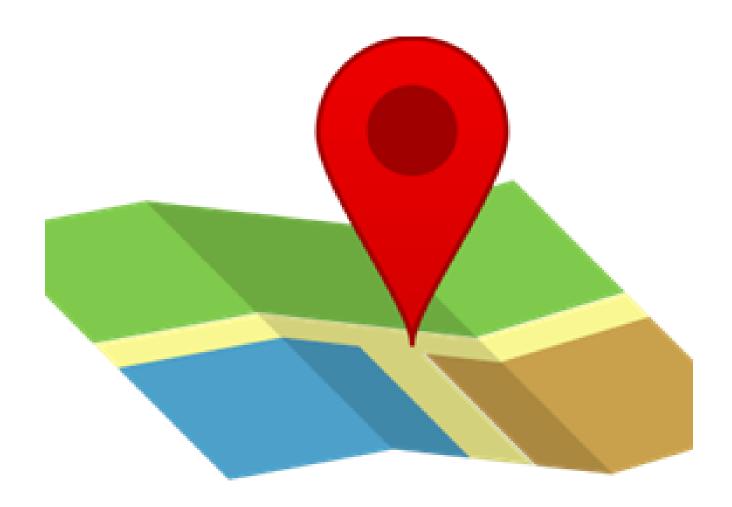
SCANNER (\$500.00)

A/C REPAIR FROM MOISTURE LEAK (\$3,000)

ZONING

REQUEST HIGHLIGHTS

ZONING PERMIT DECALS (\$500)



POLICE DEPARTMENT

REQUEST HIGHLIGHTS

- (5) PATROL RIFLES, AMMUNITION, SLINGS, OPTICS, LIGHTS (\$11,000)
- (1) POLICE ADMIN ASSISTANT-SHARE WITH ZONING, RECORDS CLERK, FIRE, PW (SALARY+BENEFITS)
- (2) F150 VEHICLES (\$137,800)

RENOVATE POLICE DEPT (UNKNOWN)

- (6) IN-CAR CAMERA PROGRAM (\$63,555)
- (9) BODY CAMERA PROGRAM (\$37,843)

UPDATE RMS SERVER (\$27,800)



INTERVIEW EQUIPMENT (\$2,500)



FIRE DEPARTMENT

REQUEST HIGHLIGHTS

(6) BRUSH TRUCK TIRES (\$7,500)

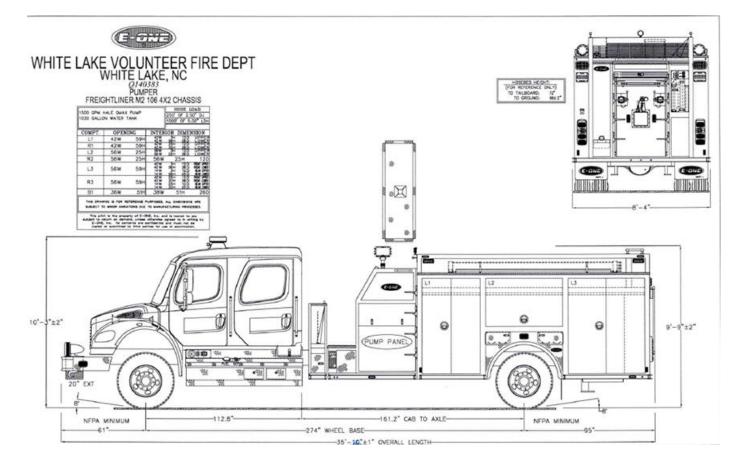
NEW TRUCK TO REPLACE 1997 MODEL (\$560,000)

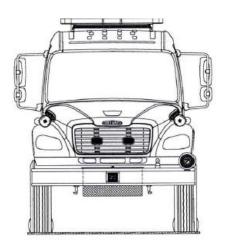
RE-INVENT VOLUNTEER INCENTIVE PROGRAM (\$17,000)

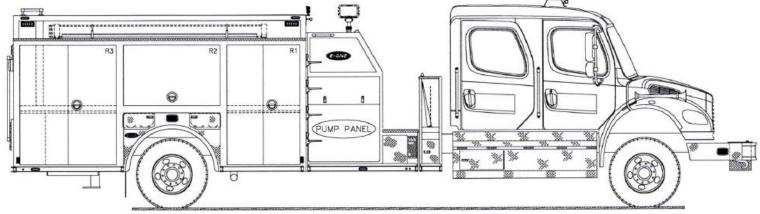
BUILDING & EQUIP REPAIRS (\$11,000)

SERVER SWTICH UPGRADE (\$4,110)











STREETS

REQUEST HIGHLIGHTS

SEASONAL CHRISTMAS DECORATIONS (\$20,000)

PINE STRAW LANDSCAPING (\$2,000)

STREET SIGNS + POST (\$800)

DUMPTRUCK (SHARE WITH W/WW) (\$75,000)

SERVICE TRUCK (SHARE WITH W/WW) (\$95,000)

LANDSCAPING PROJECTS (UNKNOWN)

SANITATION

HIGHLIGHT\$

SANITATION SERVICES ARE CONTRACTED THROUGH WASTE MANAGEMENT (WM)

CPI (CONSUMER PRICE INDEX)
DRIVES THE INCREASE/DECREASE
IN CONTRACTED WASTE SERVICES.

ESTIMATED CPI FOR FY 2025-2026





MOSQUITO CONTROL

REQUEST HIGHLIGHTS

CHEMICALS (\$6,000)

MOSQUITO FOGGER (\$25,000)

AQUATIC CONTROL

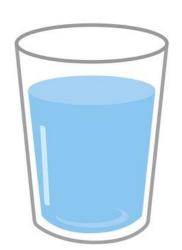
REQUEST HIGHLIGHTS

DR. DIANE LAURITSEN, PHD, LIMNOSCIENCES
(INCLUDES HYDRILLA SURVEY)
(\$38,660)

MANHOLE REPLACEMENT (\$15,000)









UTILITY FUND DEPARTMENT NEED\$











WATER

REQUEST HIGHLIGHTS

SUBMERSIBLE WELL PUMP (\$65,000)

REPLACE (5) FIRE HYDRANTS (\$33,500)

REPLACE WATERLINES (\$80,000)

REPLACE 2ND CHORLINE BUILDING (\$12,000)

CUTTER HEAD FOR MINI EXCAVTOR (SPILT WITH W/WW) (\$10,000)

FIRE HYDRANT TESTING (\$6,000)

MISC TOOLS (\$5,000)

REPLACE 1 PW TRUCK (SPILT WITH W/WW) (\$53,000)

DUMPTRUCK (SHARE WITH STREETS/W/WW) (\$75,000)

SERVICE TRUCK (SHARE WITH STREETS/W/WW) (\$95,000)

BACKHOE (SHARE WITH W/WW) (\$125,000)

METER PROJECT (\$750,000 SHARE WITH W/WW)

WASTEWATER

REQUEST HIGHLIGHTS

REPLACE SEWER LINES (\$165,000)

SLUICE GATE AT WWTP (35,000)

TOOLS (\$5,000)

CUTTER HEAD FOR MINI EXCAVTOR (SPILT WITH W/WW) (\$10,000)

(2) GAS DETECTORS FOR WWTP (\$3,600)

BYPASS ON ALL (11) LIFT STATIONS, DO 1 OR 2 A YEAR (\$6,500 EA)

- (4) SUBMERSIABLE LIFT STATION, DO ONE A YEAR (48,000 EA)
- (1) LIFTSTATION REPAIRS (\$30,000)
- (1) REPLACE PW TRUCK (SPILT WITH W/WW) (\$53,000)

DUMPTRUCK (SHARE WITH STREETS/W/WW) (\$75,000)

SERVICE TRUCK (SHARE WITH STREETS/W/WW) (\$95,000)

BACKHOE (SHARE WITH W/WW) (\$125,000)

METER PROJECT (\$750,000 SHARE WITH W/WW)











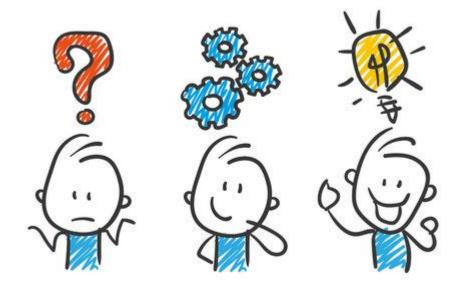


ABOVE PHOTOS ARE PROVIDED AS EXAMPLES.

SURPLUS

WHAT IS IT?

A <u>BUDGET SURPLUS</u> is when income or revenue exceeds expenditures <u>OR</u> when actual expenses end up being less than budgeted expenditures.



WHAT CAN WE DO WITH IT?

FUND NEXT YEAR PROJECTS

GROW FUND BALANCE (RAINY DAY FUND)



ESTIMATED 2024-2025 SURPLUS



GENERAL FUND

\$25,000-\$30,000

Staff shortages over the course of the year is the primary cause for this year's Surplus in the General Fund.

UTILITY FUND

\$57,000-\$62,000

Time constraints on projects over the course of the year is the primary cause for this year's Surplus in the Utility Fund.



