

**TOWN OF WHITE LAKE
BOARD OF COMMISSIONERS
AGENDA COMMUNIQUE
July 11, 2023
7:00 P.M.**

To: H. Goldston Womble, Jr.,
Town Board of Commissioners
Sean Martin, Town Administrator

From: Pat Kennedy-Taylor, Town Clerk

Re: July 11, 2023 Agenda Items

- **OPENING & CALL TO ORDER:** 7:00 P.M.
- **INVOCATION:** H. Goldston Womble, Jr.
- **PLEDGE OF ALLEGIANCE**

AGENDA ITEMS:

1. Approve Consent Agenda Items

The Board is requested to approve the Agenda Consent items as presented. (**Agenda Items 1A through 1G**).

ACTION: Approve the consent agenda items 1A through 1G as presented.

A. Agenda Adoption

The Board shall consider the proposed agenda as presented. Board members by majority vote add, subtract, or revise the order of items in the agenda. Once approved, the Board should follow the agenda as decided upon.

B. Approval of Minutes

1. June 13, 2023 Regular Meeting minutes.

C. June Utility Release(s) (\$1,113.19)

- June utility releases (**AGENDA ITEM #1.C**) (**\$1,113.19**) are submitted for the Board's consideration. All leak release requests have been approved by the Public Works Director.

D. June 2023 Statute of Limitations for Collection of Delinquent Utility Accounts (\$2,831.02)

- Twelve utility accounts (2018-2019) that have exceeded the NC Debt Setoff Program a three-year statute of limitations for wastewater collection and the four-year statute of limitations (N.C.G.S. §25-2-725(1)) for water collection were presented for the Board's consideration. (**AGENDA ITEM #1.D**) (**\$2,831.02**)

E. June Tax Release(s) (\$332.68)

- Reductions, refunds, and releases of tax claims are matters to be decided by the Town's governing body. By NC Statute, tax releases are not to be left to the discretion of the Tax Collector. Once a tax bill has been computed, it can only be released by specific authorization of the governing body [NC General Statute 105-380, 105-381(b), and 105-373(a) (3)]. June tax releases (**AGENDA ITEM #1. E**) (**\$332.68**) are presented for the Board's consideration. All releases have been approved by the Bladen County Tax Administrator's office.

F. FY 2022-23 (\$1.00) or under Tax Adjustment(s)

Total Adjustment(s) (\$25.58), Total Pre-Pay Adjustment(s) (\$6.39) (AGENDA ITEM #1.F). This information is provided for informational purposes for the Board.

G. TOWN OF WHITE LAKE TAX COLLECTOR'S FULL SETTLEMENT REPORT TO The BOARD OF COMMISSIONERS

In accordance with N.C.G.S. 105-373(a)(1), I respectfully submit the following reports:

1. A list of the persons owning real property whose taxes for 2022/23 that remain unpaid, along with the amount owed by each person.
2. A list of the persons now owning real property whose personal property taxes for 2022/23 that remain unpaid, along with the amount owed by each person.
3. A breakdown for delinquent taxes for tax years 2013-2022.
4. In accordance with N.C.G.S. 105-357(c) report of over payments.

The Tax Collector certifies that she has made diligent efforts to collect the taxes due from the persons in such a manner that is reasonably necessary.

This information is provided for informational purposes for the Board.

2. ADMINISTRATIVE MATTERS**A. Project Update(s)****1. White Lake "Lake" Water Management Project Update**

Dr. Diane Lauritsen, Ph.D., LIMNOSCIENCES has provided her monthly report as information (**AGENDA ITEM #2A.1**). The updates will be posted on the Town's website and the www.whitelakewatch.com website.

2. White Lake Streetscape Master Plan Update

- Sean Martin, Town Administrator will present project update.

3. White Lake Stormwater Master Plan Update

- Sean Martin, Town Administrator will present project update.

4. Water AIA Project Update

- Sean Martin, Town Administrator will present project update.

5. Engineering and Consulting Services LOI/SOQ

The Town of White Lake is seeking Letters of Interest/Statement of Qualifications (LOI/SOQ) from firms to provide professional civil engineering and related consulting services. It is the intent of the Town to select multiple firms to enter into a Master On-Call Service Agreement for a three-year period, with the option of two one-year extensions. Once specific projects are identified, the Town will negotiate with the selected firm(s), to establish a scope and fee under a Task Order for specific project assignments.

3. OTHER BUSINESS/PREVIOUS AGENDA ITEMS**A. Departmental Briefings/Reports**

- The following departmental reports are provided as information.
- Town Administrator's Report (**AGENDA #3A.1**)
- Tax Collector's Report (**AGENDA ITEM #3A.2**)
- Post Office Report (**AGENDA ITEM #3A.3**)
- Police Department Report (**AGENDA ITEM #3A.4**)
- Police Department Fuel Report (**AGENDA ITEM #3A.5**)
- Fire Department Fuel Report (**AGENDA ITEM #3A.6**)
- Public Works Department Fuel Report (**AGENDA ITEM #3A.7**)

OPEN FORUM: Three (3) minutes per citizen. Should state name and address.

CLOSED SESSION: NCGS § 143-318.11(a)(5), NCGS § 143-318.11(a)(6)

MEETING ADJOURNED