

**TOWN OF WHITE LAKE
BOARD OF COMMISSIONERS
AGENDA COMMUNIQUE
September 12, 2023
7:00 P.M.**

To: H. Goldston Womble, Jr.,
Town Board of Commissioners
Sean Martin, Town Administrator

From: Pat Kennedy-Taylor, Town Clerk

Re: September 12, 2023 Agenda Items

OPENING & CALL TO ORDER: 7:00 P.M.

INVOCATION: H. Goldston Womble, Jr.

PLEDGE OF ALLEGIANCE

AGENDA ITEMS:

1. Approve Consent Agenda Items

The Board is requested to approve the Agenda Consent items as presented. **(Agenda Items 1 through 1E).**

ACTION: Approve the consent agenda items 1A through 1E as presented.

A. Agenda Adoption

The Board shall consider the proposed agenda as presented. Board members by majority vote add, subtract, or revise the order of items in the agenda. Once approved, the Board should follow the agenda as decided upon.

B. Approval of Minutes

1. August 08, 2023 Regular Meeting minute and July 11, 2023 Closed Session minutes.

C. August Utility Release(s) (\$3,601.22)

July utility releases **(AGENDA ITEM #1.C) (\$3,601.22)** are submitted for the Board's consideration. All leak release requests have been approved by the Public Works Director.

D. August State of Limitations for Collection of Delinquent Utility Account(s) (\$261.99)

Two utility accounts (2018-2019) that have exceeded the NC Debt Setoff Program of a three-year statute of limitations for wastewater collection and a four-year statute of limitation for water collection are presented to the Board for consideration. **(\$261.99) (AGENDA ITEM #1.D)**

**E. September State of Limitations for Collection of Delinquent Tax Account(s)
(\$3,629.48)**

Eighty-three (83) tax accounts (2013) that have exceeded the NC Debt Setoff Program of a ten-year statute of limitation for tax account balance collection are presented to the Board for consideration. **(\$3,629.48) (AGENDA ITEM #1.E)**

2. ADMINISTRATIVE MATTERS

A. Project Update(s)

1. White Lake "Lake" Water Management Project Update

Dr. Diane Lauritsen, Ph.D., LIMNOSCIENCES has provided her monthly report as information **(AGENDA ITEM #2A.1)**. The updates will be posted on the Town's website and the www.whitelakewatch.com website.

2. White Lake Stormwater Master Plan Update

Sean Martin, Town Administrator will present the project update **(AGENDA ITEM #2A.2)**.

3. Water AIA Project Update

Sean Martin, Town Administrator will present the project update **(AGENDA ITEM #2A.3)**.

B. RFQ Award – On-Call Professional Engineering and Related Services

Sean Martin, Town Administrator will present three (3) Statement of Qualifications to the Board for consideration from WithersRavenel, Engineering Services, and McGill Associates. Town Staff is recommending that the Town accept all three (3) proposals to enter into a Master On-Call Service Agreement for a three-year period, with the option of two one year extensions with each engineering firm. Copies of the proposals are provided **(AGENDA ITEM #2B)**.

ACTION: Approve the On-Call RFQ(s) as presented.

3. RESOLUTION(S)

A. RESOLUTION #2024-05 PHASE 3 SEWER IMPROVEMENTS APPLICATION

ACTION: Approve Resolution #2024-05 as presented.

4. PROCLAMATION(S)

A. 2023 YEAR OF THE TRIAL PROCLAMATION

ACTION: Approve 2023 Year of the Trial Proclamation as presented.

5. OTHER BUSINESS/PREVIOUS AGENDA ITEMS

A. Departmental Briefings/Reports

The following departmental reports are provided as information.

- Town Administrator's Report **(AGENDA #5A.1)**
- Tax Collector's Report **(AGENDA ITEM #5A.2)**
- Post Office Report **(AGENDA ITEM #5A.3)**
- Police Department Report **(AGENDA ITEM #5A.4)**
- Police Department Fuel Report **(AGENDA ITEM #5A.5)**
- Fire Department Fuel Report **(AGENDA ITEM #5A.6)**
- Public Works Department Fuel Report **(AGENDA ITEM #5A.7)**

6. Introduction of MaryJo Lennon – Finance Director

The Town of White Lake hired Mary Jo Lennon as Finance Director on August 14th, 2023. Mary Jo is a Certified Public Accountant and has a Bachelor's of Business Administration degree from Campbell University in Accounting.

OPEN FORUM: Three (3) minutes per citizen. Should state name and address.

CLOSED SESSION: NCGS § 143-318.11(a)(5)

MEETING ADJOURNED