

**TOWN OF WHITE LAKE
BOARD OF COMMISSIONERS
AGENDA COMMUNIQUE
March 14, 2023
7:00 P.M.**

To: H. Goldston Womble, Jr., Mayor
Town Board of Commissioners
Sean Martin, Town Administrator

From: Pat Kennedy-Taylor, Town Clerk

Re: March 14, 2023 Agenda Items

- **OPENING & CALL TO ORDER: 7:00 P.M.**
- **INVOCATION: Mayor H. Goldston Womble, Jr.**
- **PLEDGE OF ALLEGIANCE**

AGENDA ITEMS:

1. Approve Consent Agenda Items

The Board is requested to consider the proposed Agenda Consent items as presented. **(AGENDA ITEM# 1A-1E).**

ACTION: Approve the **AGENDA ITEMS 1A-1E** (to include the Supplemental Agenda if one is provided) as presented.

A. Agenda Adoption

The Board shall consider the proposed agenda as presented. Board members may by majority vote add, subtract, or revise the order of items in the agenda.

B. Approval of minutes

February 14, 2023 Regular Meeting minutes and the Adjourned February 21, 2023 Proposed Fiscal Year 2023-2024 Budget Workshop Meeting minutes.

C. February Utility Release(s) (\$2,519.95)

Utility Bill Releases (\$2,519.95) **(AGENDA ITEM #1C)** are provided for the Board's consideration. Public Works Crew Leader Lee Cain has verified and approved all leak requests.

D. February Tax Release(s) (\$219.31)

Reductions, refunds, and releases of tax claims are matters to be decided by the Town's governing body. By NC Statute, tax releases are not to be left to the discretion of the Tax Collector. Once a tax bill has been computed, it can only be released by specific authorization of the governing body [NC General Statute 105-380, 105-381(b), and

105-373(a)(3)]. All releases have been approved by the Bladen County Tax Office and are in accordance with the guidelines of the General Statutes. February tax releases (\$219.31) (**AGENDA ITEM #1D**) are provided for the Board's consideration.

E. February Tax Refund(s) (\$448.97)

Reductions, refunds, and releases of tax claims are matters to be decided by the Town's governing body. By NC Statute, tax releases are not to be left to the discretion of the Tax Collector. Once a tax bill has been computed, it can only be released by specific authorization of the governing body [NC General Statute 105-380, 105-381(b), and 105-373(a)(3)]. All releases have been approved by the Bladen County Tax Office and are in accordance with the guidelines of the General Statutes. February tax refund (\$448.97) (**AGENDA ITEM #1E**) are provided for the Board's consideration.

2. ADMINISTRATIVE MATTERS

A. Project Update(s)

1. White Lake "Lake" Water Management Project Update

Dr. Diane Lauritsen, Ph.D., LIMNOSCIENCES has provided the most recent update of activities for the month of February (**AGENDA ITEM #2A.1**).

2. White Lake Sanitary Sewer Improvement Project – Phase II

Brian Cox with Engineering Services provided an update (**AGENDA ITEM #2A.2**) of Carolina Civilworks Inc. construction timeline for Phase II as information. The updates will be posted on the Town's website and the www.whitelakewatch.com website.

3. White Lake Stormwater Management Plan - Golden LEAF FY23-047

Sean Martin, Town Administrator will present the update on the Stormwater Management Plan.

4. White Lake Streetscape Master Plan - USDA RBDG

Sean Martin, Town Administrator will present the update on the White Lake Streetscape Master Plan.

3. Presentation of the 2023/24 Fiscal Year Budget Calendar & Activities

The 23-24 Fiscal Year Budget Calendar is provided for the Board's consideration. G.S. §159-13 states that no later than July 01 the governing board shall adopt a budget ordinance making appropriations and levying taxes for the budget year in such sums as the board may consider sufficient and proper, whether greater or less than the sum recommended in the budget. (**AGENDA ITEM #3**)

ACTION: Approve the FY 23/24 budget calendar and activities as presented.

4. Presentation of proposal utilizing funds from Fiscal Year 2023-24 Budget Year

Quote to purchase a Ditch Witch HX30 Vacuum that provides optimal suction and water pressure for mid-sided jobs and features a new patent-pending make-or-break seal design, which optimizes air flow for increased efficiency and simplified plumbing. (**AGENDA ITEM #4**)

ACTION: Approve the Quote for the Ditch Witch Vac as presented.

5. ORDINANCE(s)

A. FY 22/23 Budget Ordinance Amendment #2023-07 (General Fund) (\$67,500.00)

The Finance Office is submitting FY Budget Ordinance Amendment #2023-07 **(AGENDA ITEM #5A)** the amendment is necessary to budget the revenues and expenditures for the purchase of a New Holland Workmaster 75 in accordance with North Carolina General Statute 136-41.1 through 136-41.4 to amend the expenses from the Powell Fund to the revenues for the General fund Balance Appropriation for the fiscal year ending June 30, 2023.

ACTION: To approve the Fiscal Year Budget Ordinance Amendment #2023-07 as presented.

B. Ordinance #2023-08 Declaring a Road Closure for “White Lake Water Festival Parade”

Pursuant to General Statute §20-169, an ordinance declaring a road closure for the annual White Lake Water Festival on May 20, 2023 is presented for the Board’s consideration. **(AGENDA ITEM #5B)**

ACTION: To adopt ordinance #2023-08 declaring a road closure for the White Lake water festival parade on May 20, 2023 as presented.

6. WHITE LAKE CODE OF ORDINANCES - WATER LEAK ADJUSTMENTS

Staff is asking the Town Board of Commissioners to consider amending the wording by removing the phrase “only one time per calendar year and only” stipulation for leak adjustments as per Chapter 51: General Water and Sewer Provisions § 51.21 Disconnection and Reconnection of Utility Service, see §51.17 Adjustment of Charges. **(AGENDA ITEM #6)**

ACTION: To approve the amendment to the Town of White Lake Code of Ordinances as presented.

7. OTHER BUSINESS/PREVIOUS AGENDA ITEMS

A. Department Briefings/Reports

Department Heads will provide departmental updates at this time and answer any questions the Board may have. The following monthly reports are provided as information.

- Town Administrator’s Report **(AGENDA ITEM #7A.1)**
- Tax Collector’s Rate Report **(AGENDA ITEM #7A.2)**
- Post Office Report **(AGENDA ITEM #7A.3)**
- Police Department Report **(AGENDA ITEM #7A.4)**
- Police Department Fuel Report **(AGENDA ITEM #7A.5)**
- Fire Department Fuel Report **(AGENDA ITEM #7A.6)**
- Public Works Department Fuel Report **(AGENDA ITEM #7A.7)**

8. Special Recognitions - Presentation of Certifications:

The Mayor will present the following certifications in recognition of their hard work to achieve their goals.

- Town of White Lake Police Officer Winfort Aaron Nichols has completed his Intermediate Law Enforcement Certificate.
- Town of White Lake Tax Collector Tina Merritt-Smith has completed her Certified Tax Collector Certificate.

OPEN FORUM: Three (3) minutes per citizen. Should state name and address.

CLOSED SESSION: NCGS § 143-318.11(a)(6) Personnel Matters

To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

MEETING ADJOURNED