

**TOWN OF WHITE LAKE  
BOARD OF COMMISSIONERS  
AGENDA COMMUNIQUE  
June 13, 2023  
7:00 P.M.**

**To:** H. Goldston Womble, Jr., Mayor  
Town Board of Commissioners  
Sean Martin, Town Administrator

**From:** Pat Kennedy-Taylor, Town Clerk

**Re:** June 23, 2023 Agenda Items

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- **OPENING & CALL TO ORDER:** 7:00 P.M.
- **INVOCATION:** Mayor H. Goldston Womble, Jr.
- **PLEDGE OF ALLEGIANCE**

**AGENDA ITEMS:**

**1. Approve Consent Agenda Items**

The Board is requested to approve the Agenda Consent items as presented. **(Agenda Items 1A through 1F).**

**ACTION:** Approve the consent agenda items 1A through 1F as presented (to include the Supplemental Agenda if one is provided).

**A. Agenda Adoption**

The Board shall consider the proposed agenda (to include the Supplemental Agenda, if one if provided) as presented. Board members may by majority vote add, subtract, or revise the order of items in the agenda. Once approved, the Board should follow the agenda as decided upon.

**B. Approval of Minutes**

1. May 9, 2023 Regular Meeting and Closed Session minutes.

**C. May Utility Release(s) (\$2,127.78)**

- May utility releases **(AGENDA ITEM #1.C) (\$2,127.78)** are submitted for the Board's consideration. All leak release requests have been approved by the Public Works Director.

**D. May 2023 Statute of Limitations for Collection of Delinquent Utility Accounts (\$900.35)**

- Thirteen utility accounts (2017-2018) that have exceeded the NC Debt Setoff Program a three year statute of limitations for collection and the four year statute of limitations (N.C.G.S. §25-2-725(1)) for collection were presented for the Board's consideration. **(AGENDA ITEM #1.D) (\$900.35)**

**E. MayTax Release(s) (143.09)**

- Reductions, refunds, and releases of tax claims are matters to be decided by the Town's governing body. By NC Statute, tax releases are not to be left to the discretion of the Tax Collector. Once a tax bill has been computed, it can only be released by specific authorization of the governing body [NC General Statute 105-380, 105-381(b), and 105-373(a) (3)]. May tax

releases (**AGENDA ITEM #1.E**) (**\$143.09**) are presented for the Board's consideration. All releases have been approved by the Bladen County Tax Administrator's office.

**F. MayTax Refund(s) (\$127.78)**

- Reductions, refunds, and releases of tax claims are matters to be decided by the Town's governing body. By NC Statute, tax refunds are not to be left to the discretion of the Tax Collector. Once a tax bill has been computed, it can only be released by specific authorization of the governing body [NC General Statute 105-380, 105-381(b), and 105-373(a)(3)]. All refunds have been approved by the Bladen County Tax Office and are in accordance with the guidelines of the General Statutes. May tax refund(s) (\$127.78) (AGENDA ITEM #1.F) are provided for the Board's consideration.

**2. ADMINISTRATIVE MATTERS**

**A. Project Update(s)**

**1. White Lake "Lake" Water Management Project Update**

Dr. Diane Lauritsen, Ph.D., LIMNOSCIENCES has provided her monthly report as information (**AGENDA ITEM #2A.1**). The updates will be posted on the Town's website and the [www.whitelakewatch.com](http://www.whitelakewatch.com) website.

**2. White Lake Sanitary Sewer Improvement Project – Phase II Update (Loan Award Amount - (\$2,998,667)**

Brian Cox with Engineering Services has provided updates for Phase II of the Sanitary Sewer Improvement Project (**AGENDA ITEM #2A.2**) as information.

**3. White Lake Streetscape Master Plan - USDA RBDG - Project Timeline (Grant Award Amount (\$49,600)**

Sean Martin, Town Administrator will present the update on the White Lake Streetscape Master Plan Project Timeline.

**4. White Lake Stormwater Master Plan Project - Golden LEAF- Project Timeline (Grant Award Amount (\$82,500)**

Sean Martin, Town Administrator will present the update on the White Lake Stormwater Master Plan Project.

**3. PUBLIC HEARING(S)**

*It is required that citizens desiring to speak at tonight's public hearing(s) must sign up prior to the 7:00 p.m. meeting*

**A. Proposed FY Year 2023-2024 Budget hearing**

North Carolina General Statute 159-11(b), 159-12, and 159-13(a) requires that the Budget Officer submit a proposed budget and budget message to the governing body by June of each year, that no earlier than ten (10) days after the day the proposed budget is presented to the board and no later than July 1, the governing body must adopt the annual budget ordinance and a public hearing must be held at which time any persons wishing to be heard on the preliminary budget may appear before the board. The proposed budget was presented to the Budget Committee on June 23, 2023 and a public hearing is scheduled tonight June 30, 2023 for comments from the public. The Town Clerk has certified (**ITEM #A.1**) that notice of a public hearing (**ITEM #A.2**) was duly advertised in a newspaper with general circulation and online.

The public hearing may be opened to receive comments at this time. Should no one appear before the Board, the public hearing may be closed.

**Hearing Procedures:** a) Open the hearing;  
b) Solicit relevant public comments and information; and

- c) Close the hearing after receiving or not any public comments.

**ACTION:** Adopt the FY 23-24 Budget Ordinance as presented.

#### 4. PUBLIC HEARING(S)

*It is required that citizens desiring to speak at tonight's public hearing(s) must sign up prior to the 7:00 p.m. meeting*

##### **B. Proposed 2023-2043 White Lake Comprehensive Plan hearing**

This plan has been completed and is being considered for adoption as required by NC General Statutes 160 D-501(a) "as a condition of adopting and applying zoning regulations under this Chapter, a local government shall adopt and reasonably maintain a comprehensive plan that sets forth goals, policies, and programs intended to guide the present and future physical, social, and economic development of jurisdiction." This plan will be adopted under the legislative zoning decision process outline in NC General Statute 160-601, requiring a recommendation from the Planning Board, public notice, and a public hearing at the April 20, 2023 meeting of the Planning Board, the Board voted unanimously to recommend the Comprehensive Plan for the Town of White Lake (2023-2024) for adoption by the White Lake Board of Commissioners. The Town Clerk has certified (**ITEM #A.1**) that notice of a public hearing (**ITEM #A.2**) was duly advertised in a newspaper with general circulation and online.

The public hearing may be opened to receive comments at this time. Should no one appear before the Board, the public hearing may be closed.

- Hearing Procedures:**
- a) Open the hearing;
  - b) Solicit relevant public comments and information; and
  - c) Close the hearing after receiving or not any public comments.

**ACTION:** Adopt the Comprehensive Land Use Plan as presented.

#### 5. BUDGET ORDINANCE(S)

##### **A. FY 22/23 Budget Ordinance Amendment #2023-19 (General Fund) (From Fire Department Donations to Misc. Revenue(\$150)**

The Finance Office is submitting FY Budget Ordinance Amendment #2023-19 (**AGENDA ITEM #3.A**) for the FY ending June 30, 2023. This amendment is necessary to budget the FY 22-23 unanticipated revenues and expenditures due to Fire Department donations.

**ACTION:** Approve Fiscal Year Budget Ordinance Amendment #2023-19 as presented.

##### **B. FY 22/23 Budget Ordinance Amendment #2023-20 (General Fund) (From Street Department to Grant: General Fund) (\$27,831.00)**

The Finance Office is submitting FY Budget Ordinance Amendment #2023-20 (**AGENDA ITEM #3.B**) for the FY ending June 30, 2023. This amendment is necessary to budget the FY 22-23 revenues and expenditures for the Streetscape Master Plan.

**ACTION:** Approve Fiscal Year Budget Ordinance Amendment #2023-20 as presented.

##### **C. FY 22/23 Budget Ordinance Amendment #2023-21 General Fund (Zoning Department Funds to Fund Balance Appropriation) (\$7,000.00)**

The Finance Office is submitting FY Budget Ordinance Amendment #2023-21 (**AGENDA ITEM #3.C**) for the FY ending June 30, 2023. This amendment is necessary to budget the FY 22-23 unanticipated revenues and expenditures for the Comprehensive Land Use Plan thru the Lumber River Council of Government. The project was started and budgeted on 20/21, but due to COVID 19 the project was not completed and the funds went to fund balance at the end of FY 20/21.

**ACTION:** Approve Fiscal Year Budget Ordinance Amendment #2023-21 as presented.

**D. FY 22/23 Budget Ordinance Amendment #2023-22 (Fire Department Fund to Grant: General Fund) (\$2,000.00)**

The Finance Office is submitting FY Budget Ordinance Amendment #2023-22 (**AGENDA ITEM #3.D**) for the FY ending June 30, 2023. This amendment is necessary to budget the FY 22-23 revenues and expenses for the receipt of ARPA enabled grant funding for the Fire Department.

**ACTION:** Approve Fiscal Year Budget Ordinance Amendment #2023-22 as presented.

**E. FY 22/23 Budget Ordinance Amendment #2023-23 (Water/WasteWater Fund) (\$13,100.00)**

The Finance Office is submitting FY Budget Ordinance Amendment #2023-23 (**AGENDA ITEM #3.E**) for the FY ending June 30, 2023. This amendment is necessary to budget the FY 22-23 revenues and expenditures for replacing generators at lift station #3 and lift station #7. A purchase order for the generators was issued on August 6, 2021, but due to delay in the manufacturing chain they will not be delivered (estimated December 2022 date). The funds were not spent during fiscal year 21/22 and rolled back into the fund balance on June 30, 2022. BOA 2023-01 for \$76,100 was approved on July 12, 2022 for leaving a balance due of \$13,100.

**ACTION:** Approve Fiscal Year Budget Ordinance Amendment #2023-23 as presented.

**6. OTHER BUSINESS/PREVIOUS AGENDA ITEMS**

**A. Departmental Briefings/Reports**

- The following departmental reports are provided as information.
- Town Administrator's Report (**AGENDA #6A.1**)
- Tax Collector's Report (**AGENDA ITEM #6A.2**)
- Post Office Report (**AGENDA ITEM #6A.3**)
- Police Department Report (**AGENDA ITEM #6A.4**)
- Police Department Fuel Report (**AGENDA ITEM #6A.5**)
- Fire Department Fuel Report (**AGENDA ITEM #6A.6**)
- Public Works Department Fuel Report (**AGENDA ITEM #6A.7**)

**B. July 4th, 2023 Independence Day Holiday Schedule**

The Municipal Complex will be closed on Tuesday July 4, 2023 in observance of Independence Day. The public works on-call person will be available in case of water/sewer emergencies.

**(AGENDA ITEM #6.B)**

**OPEN FORUM:** Three (3) minutes per citizen. Should state name and address.

**CLOSED SESSION: NCGS 143-318.11(a)(5)**

The Board may enter into Closed Session under NCGS 143-318.11(a)(5) to consider or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the

acquisition of real property purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.

**CLOSED SESSION: NCGS 143-318.11(a)(6)**

The Board may enter into Closed Session under NCGS 143-318.11(a)(6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee; to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

**MEETING ADJOURNED**

